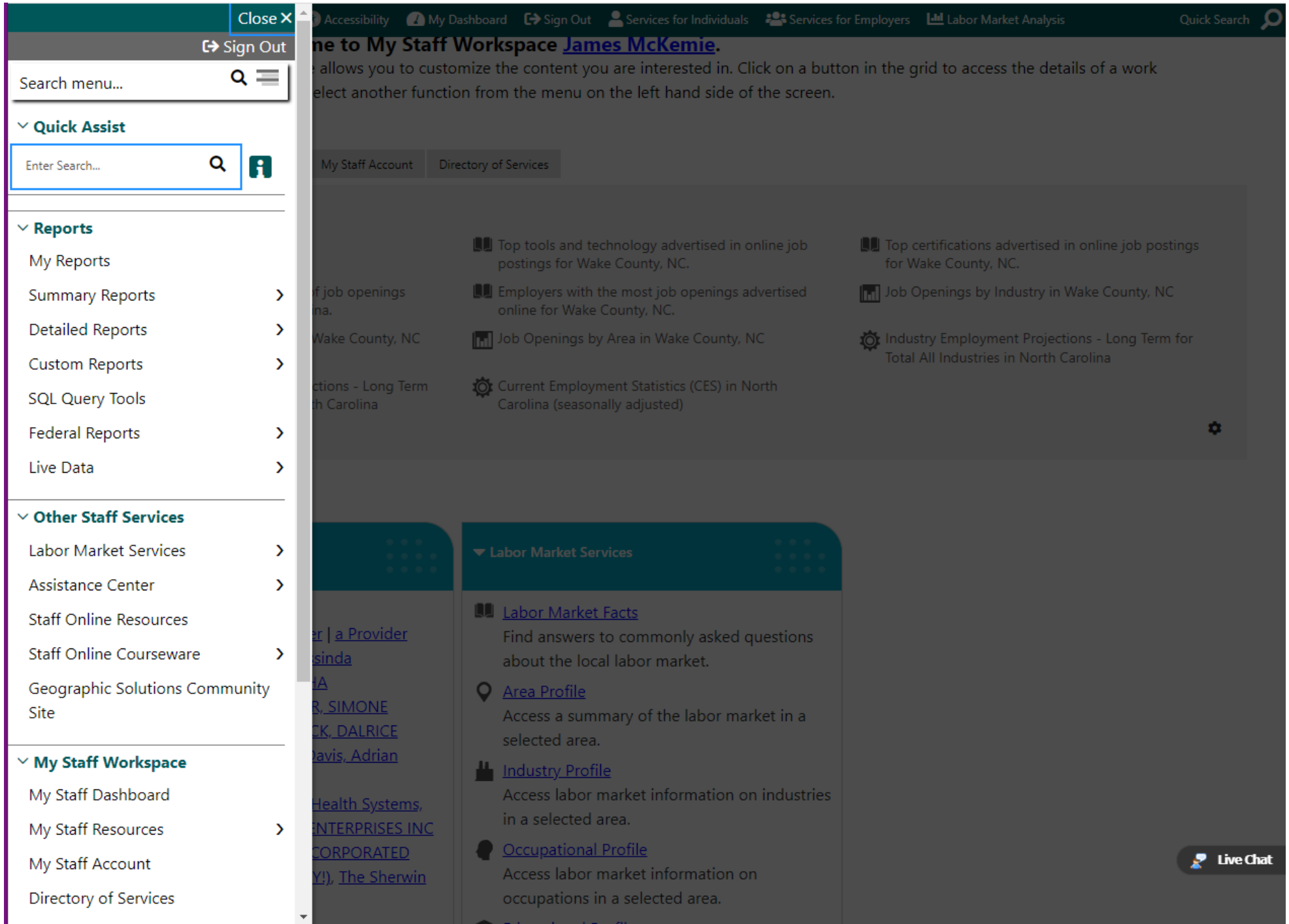
2022 NCWorks Partnership Conference

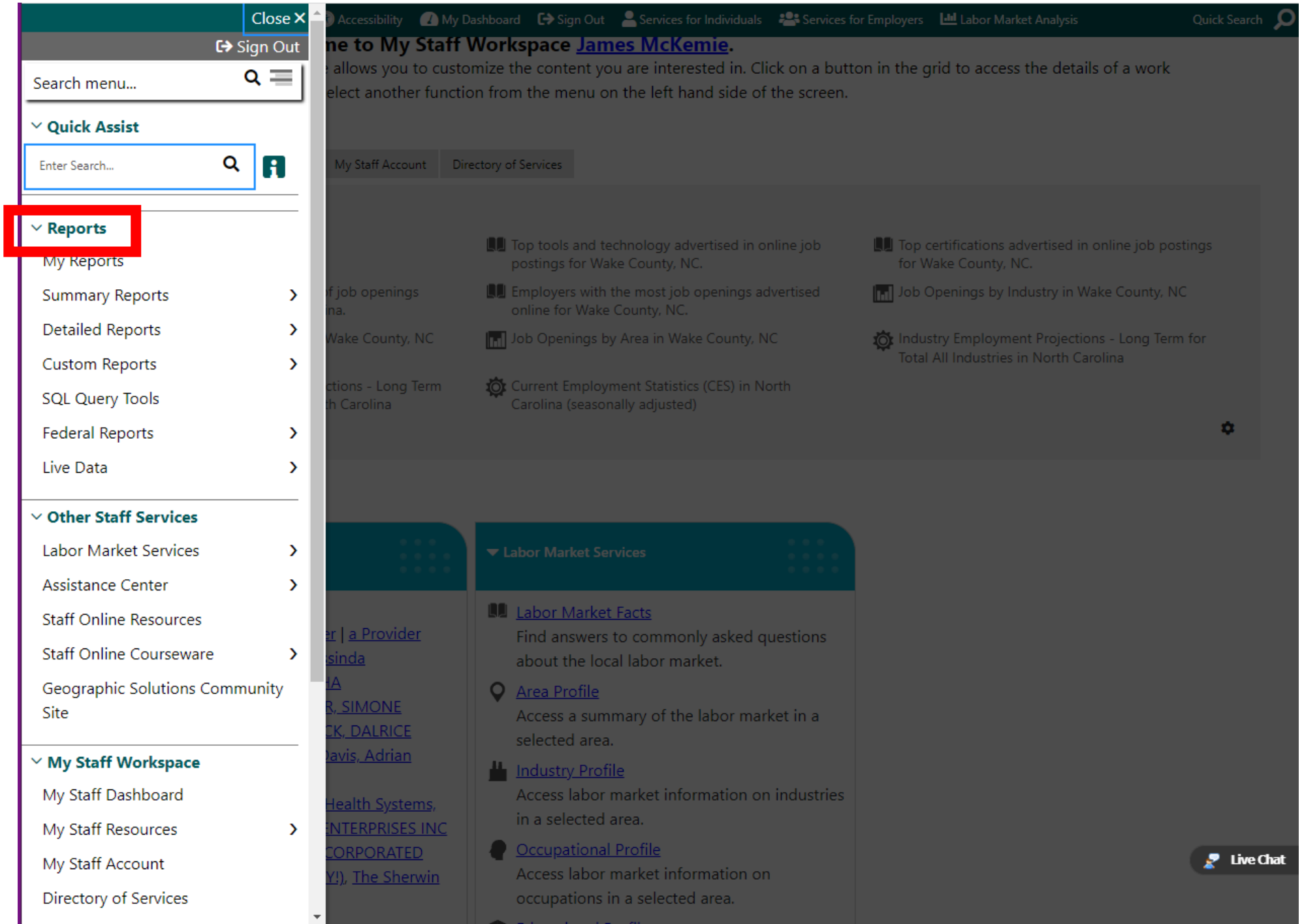
NCWorks Online Reports: The Latest Developments

October 13, 2022



NC works

NCWorks PARTNERSHIP CONFERENCE



NC works

NCWorks PARTNERSHIP CONFERENCE

Please select from the Reports options listed below.

For help click the information icon.

Expand All / Collapse All

Report Tools

My Reports

Manage your saved reports and view ones from other regions. Select this option to display specific reports that you have previously saved.

My Reports

SQL Query Tools

Create your own SQL queries and output from the database. This option requires some SQL knowledge and an understanding of table structure.

SQL Query Tools

Last Viewed

Reports Finder

Keyword: **OR**

Navigation: None Selected

Group:

Category:

Subcategory:

Search

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Last Viewed Reports

EnrolledIndividual - byOffice 10/7/2022 11:24:17 AM

EnrolledIndividual - byOffice 10/7/2022 11:17:26 AM

Last Viewed AdHoc Queries

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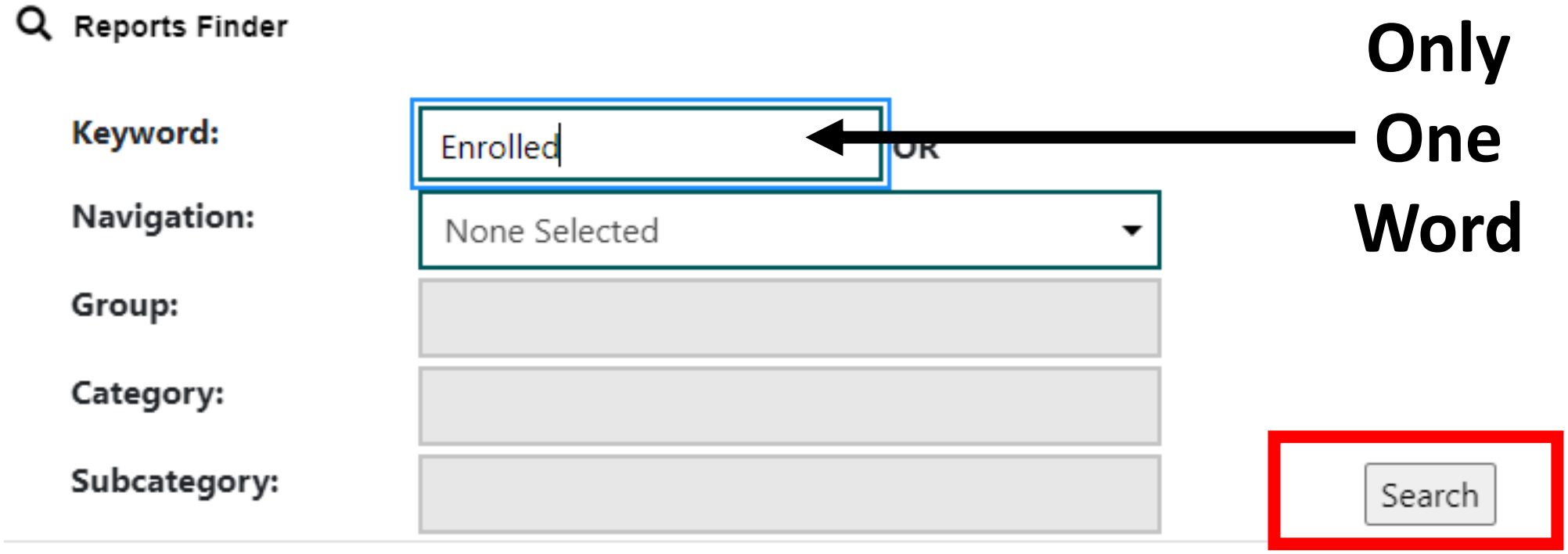

Reports Finder

Report Title	Report Path	Report Description
Participants Co-enrolled in Partner Programs	Detailed Reports - Case Management Reports - Case Load - Case Load	Display Participants Co-enrolled in Partner Programs
List	Detailed Reports - Individual Reports - Enrolled Individual - Enrolled	Display List of Enrolled Individuals
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by Cookie Location	Detailed Reports - Individual Reports - Enrolled Individual - Enrolled	Display List of Enrolled Individuals by Cookie Location
by County/Parish	Detailed Reports - Individual Reports - Enrolled Individual - Enrolled	Display List of Enrolled Individuals by County/Parish
by Desired Occupation	Detailed Reports - Individual Reports - Enrolled Individual - Enrolled	Display List of Enrolled Individuals by Desired Occupation
by Disability Status	Detailed Reports - Individual Reports - Enrolled Individual - Enrolled	Display List of Enrolled Individuals by Disability Status
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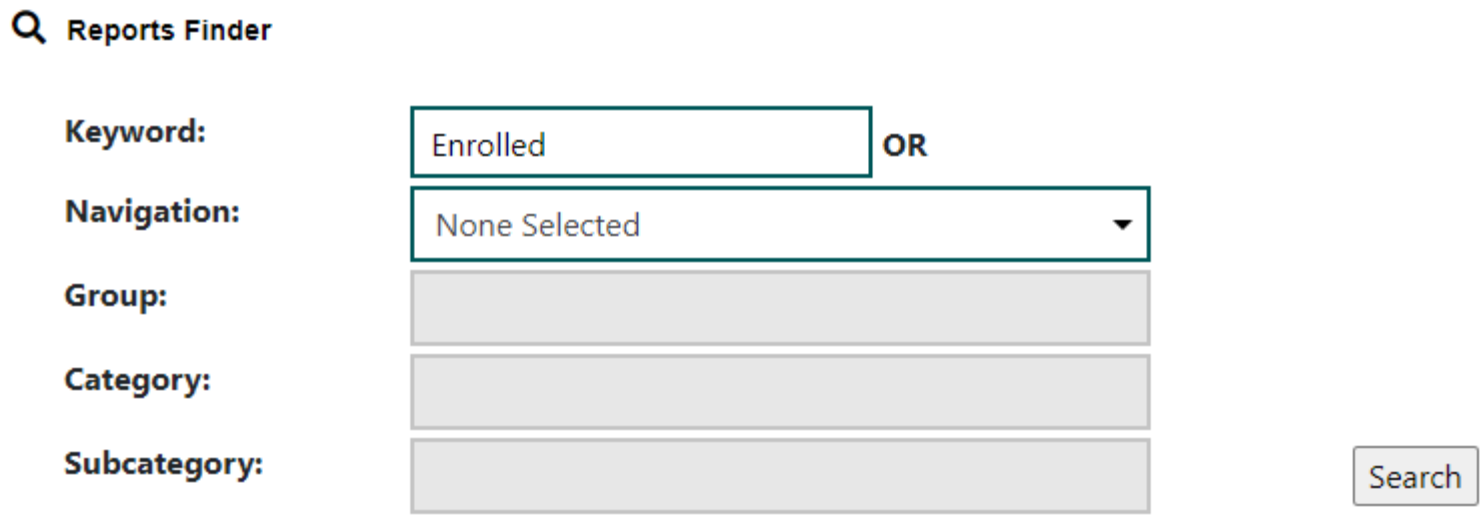

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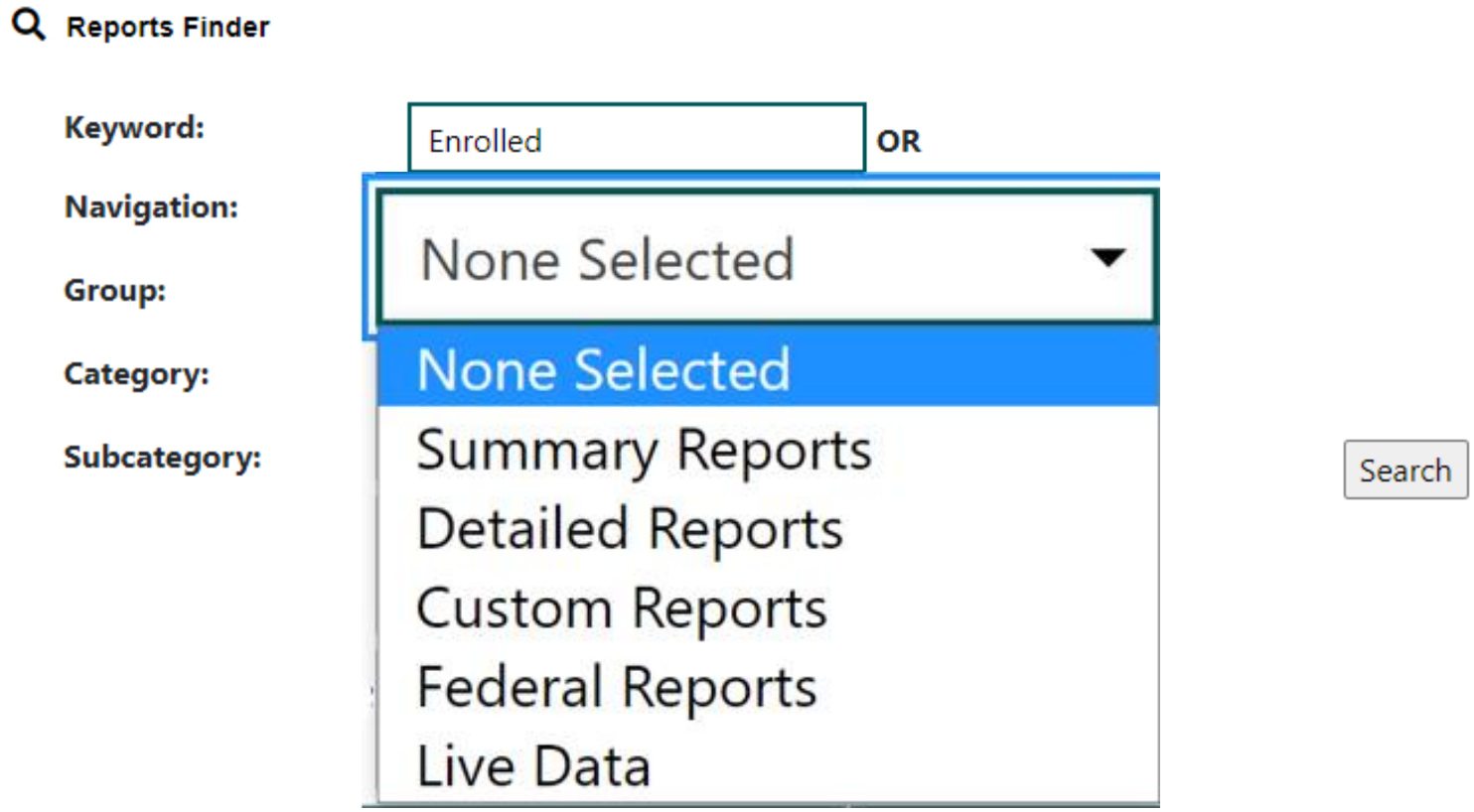

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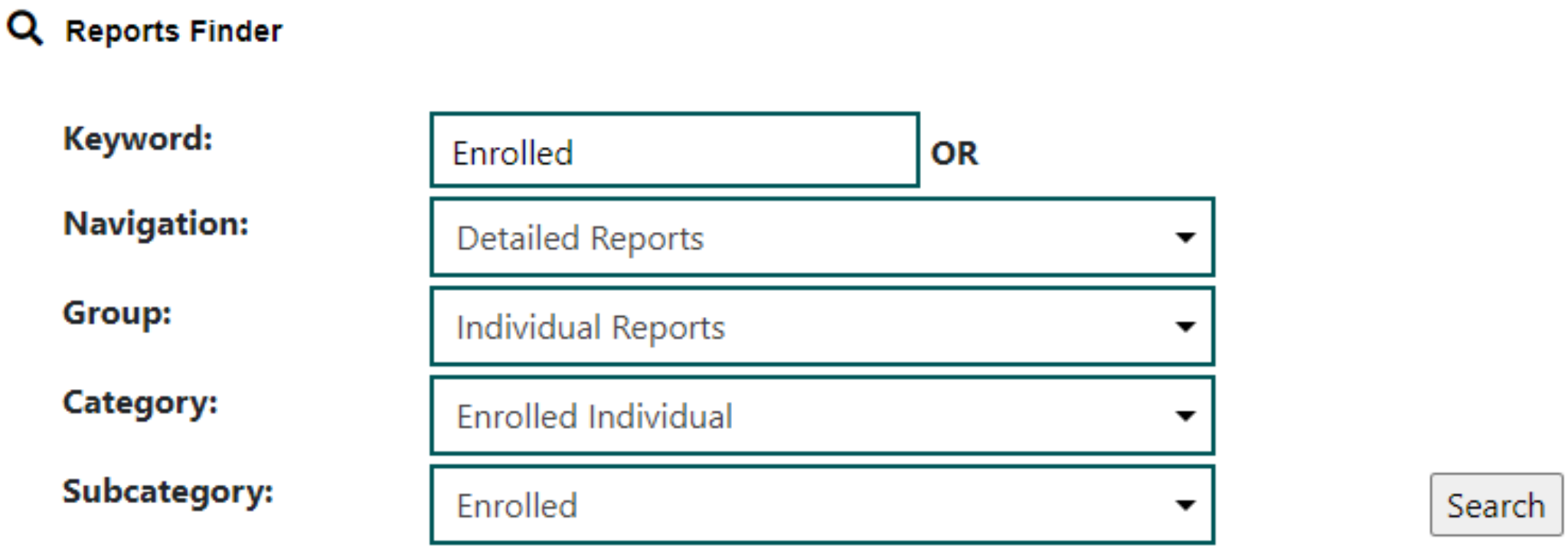

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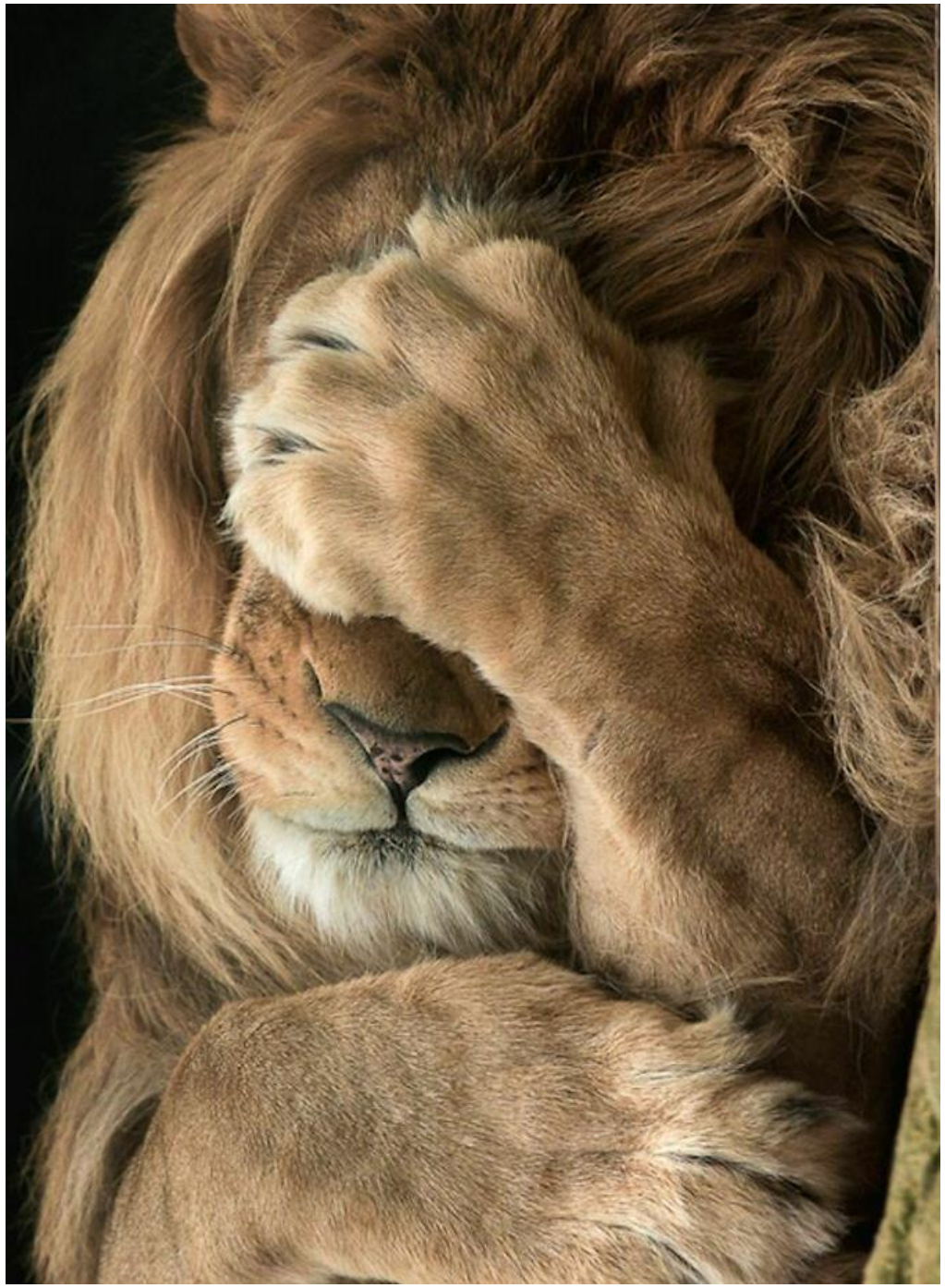
by Employment Status at Participation	Detailed Reports - Individual Reports - Enrolled Individual - Enrolled	Display List of Enrolled Individuals by Employment Status at Participation
by Gender	Detailed Reports - Individual Reports - Enrolled Individual - Enrolled	Display List of Enrolled Individuals by Gender
by Grant by Zip Code	Detailed Reports - Individual Reports - Enrolled Individual - Enrolled	Display List of Enrolled Individuals by Grant by Zip Code



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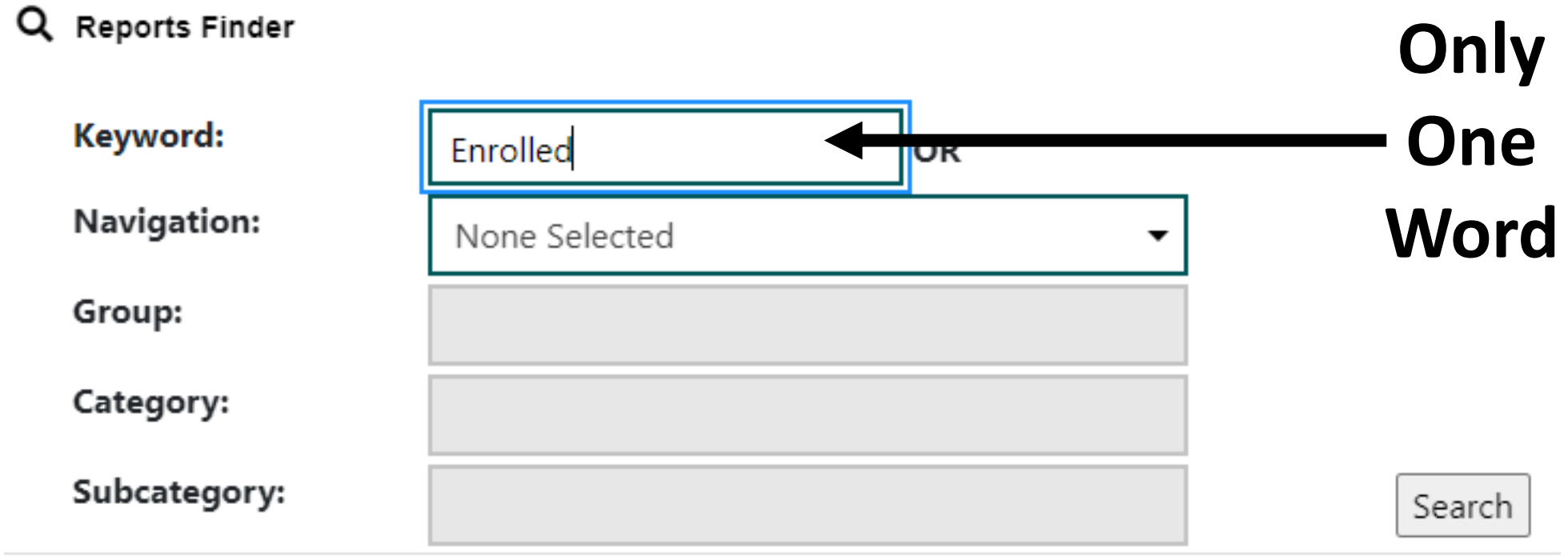

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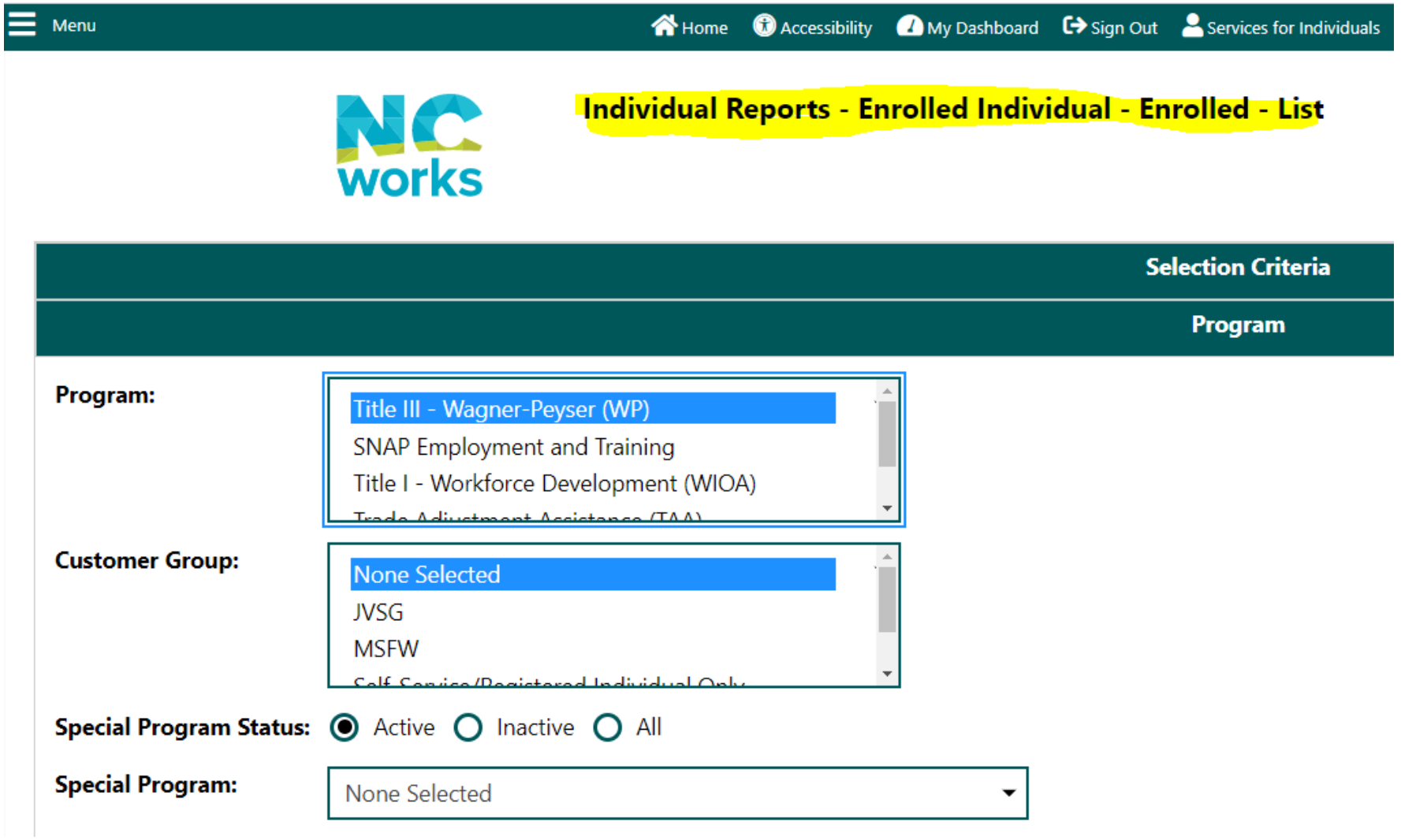

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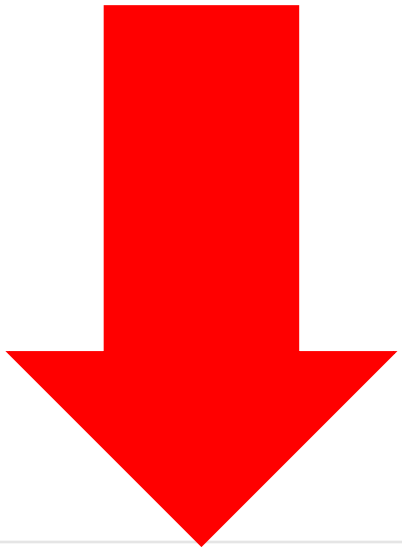

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Reports Menu

Summary Reports
Dashboard, Executive, Master and Trending reports. Select this option to view executive summary reports and dashboards summarizing key information.

Detailed Reports
Outline specific information in the system by a variety of parameters and filters. Areas include Attendance, Case Management, CRM, Employer, Financial, Individual, provider and more. Select this option to view reports outlining specific information in the system by a variety of parameters and filters.

Custom Reports
Create, edit and share custom reports with your team, department or even other states. Select this option to view reports developed for specific states.

Federal Reports
Federally mandated reports for EEO, WIOA performance measures, and more.

Live Data
Live updating data visualizations for Registrations, Job Orders, Resumes UI Certifications and Claims. Automatic refresh settings and full screen display options make these reports perfect for large displays.

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- Facilitated Services
- Job Placements
- Job Summary
- Registered Veterans
- Strategic Services

Performance Gauge

A graphical representation of data for WIOA Performance Measures.

- Summary Gauge

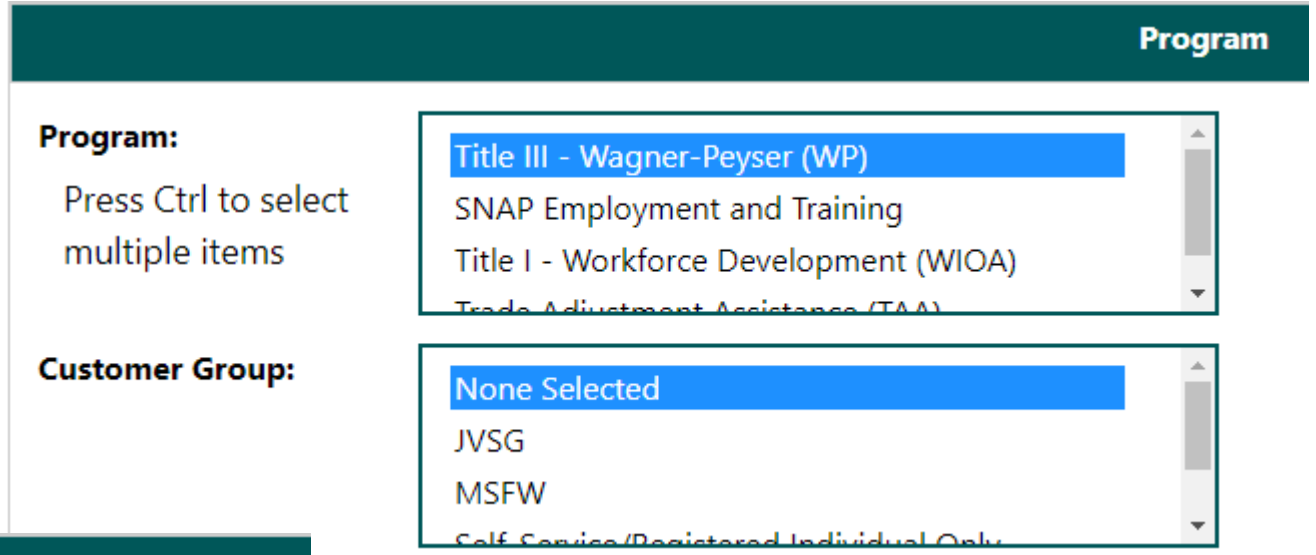
Program Management

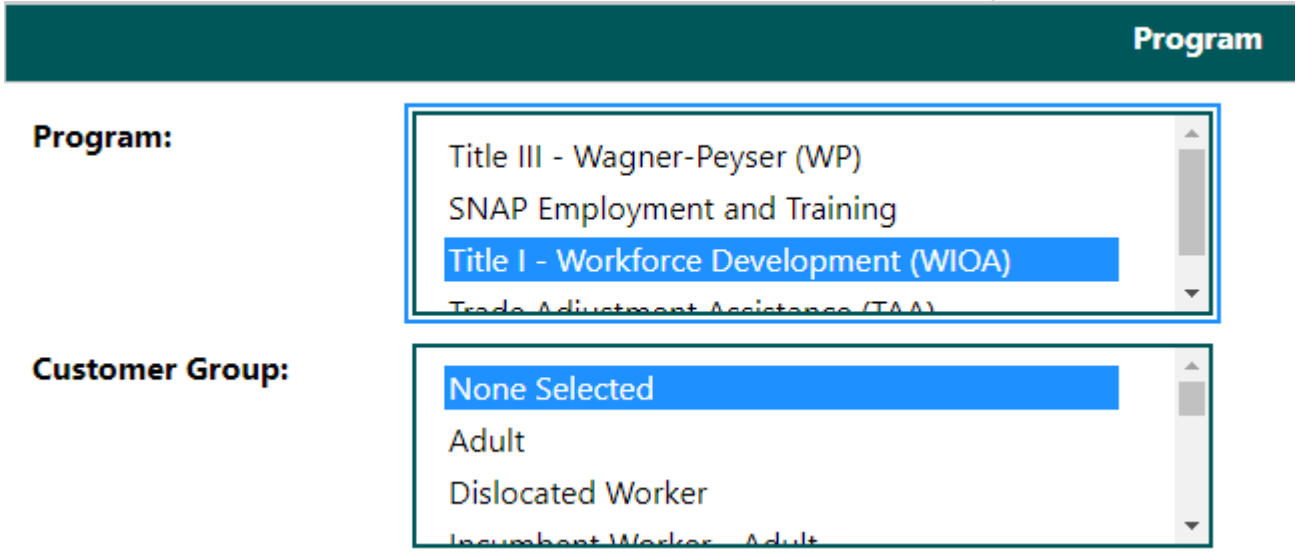
Reports to assist staff in identifying specific participant levels for identifying program participants by specific exceptions, age ranges, or In-School versus Out-Of-School definitions.

- WIOA Participant Summary
- WIOA Services Summary

WIOA Participant Summary

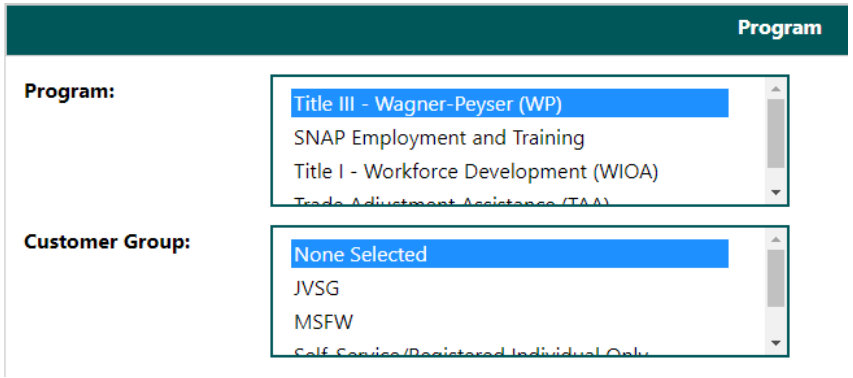
Only One
Program
at a time

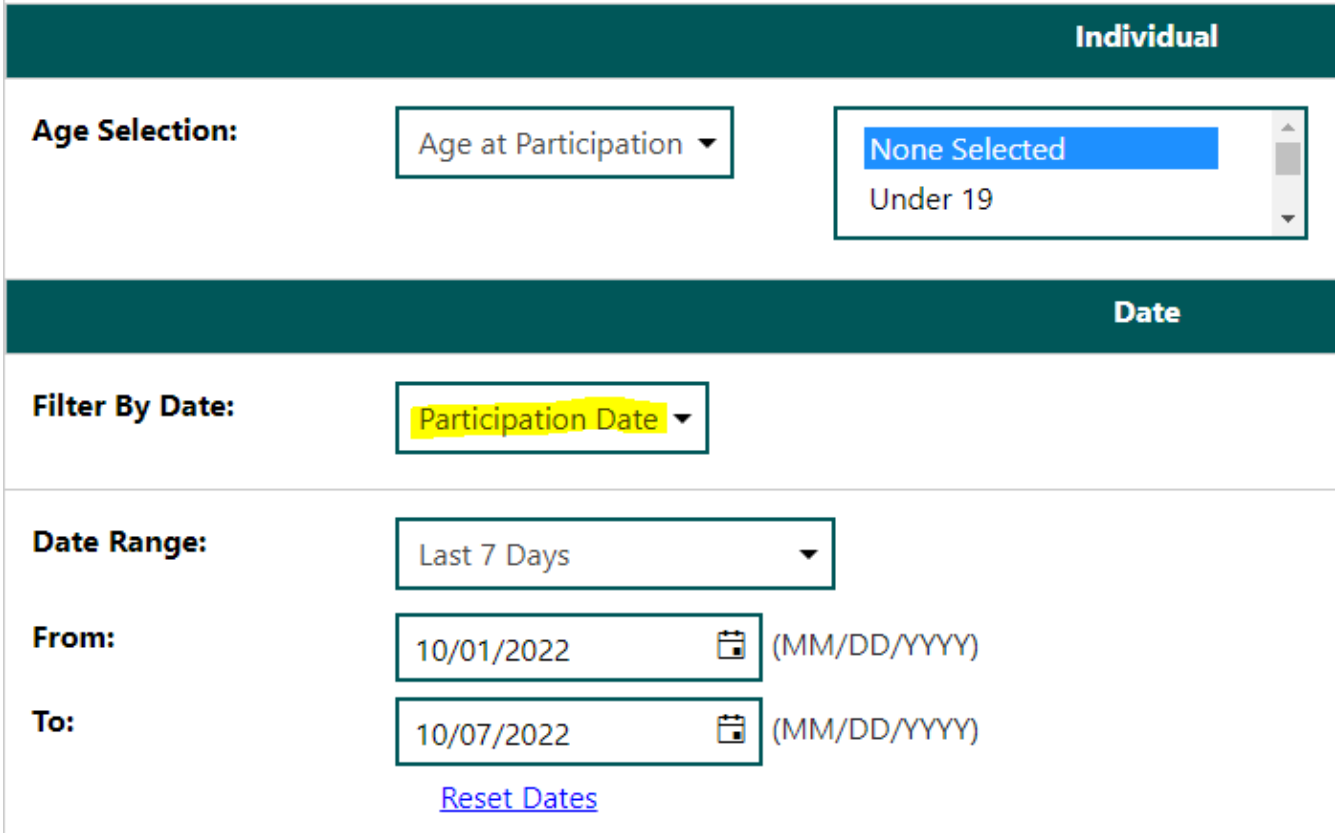




Customer Group Changes
When you change the Program

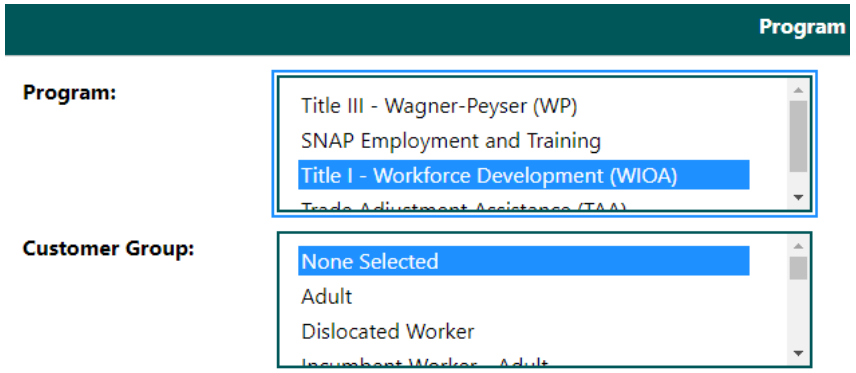
WIOA Participant Summary





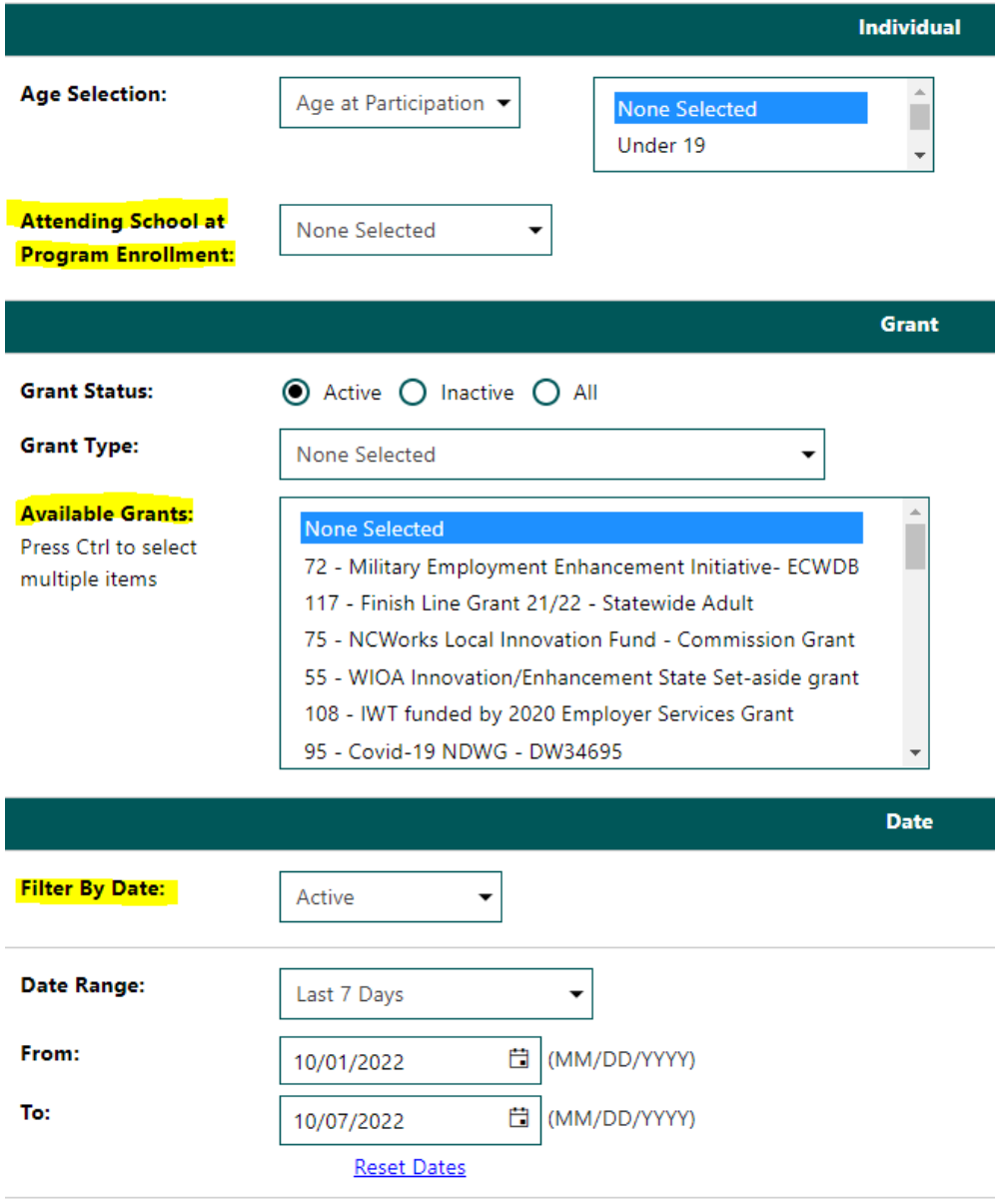
Filter Options Changes
When you change the Program

WIOA Participant Summary

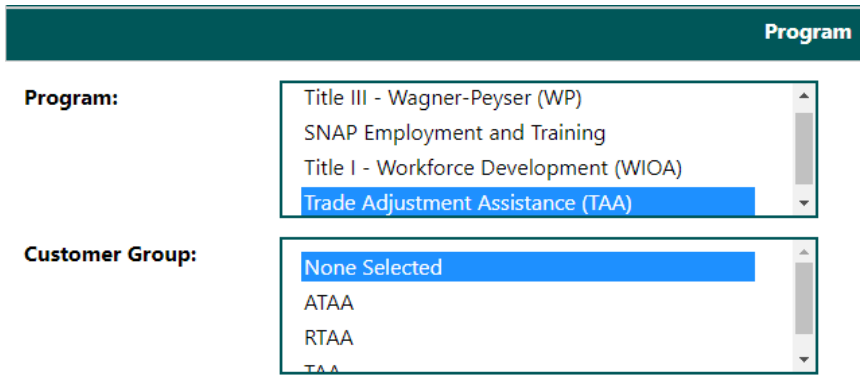


Title I – Grant Filter

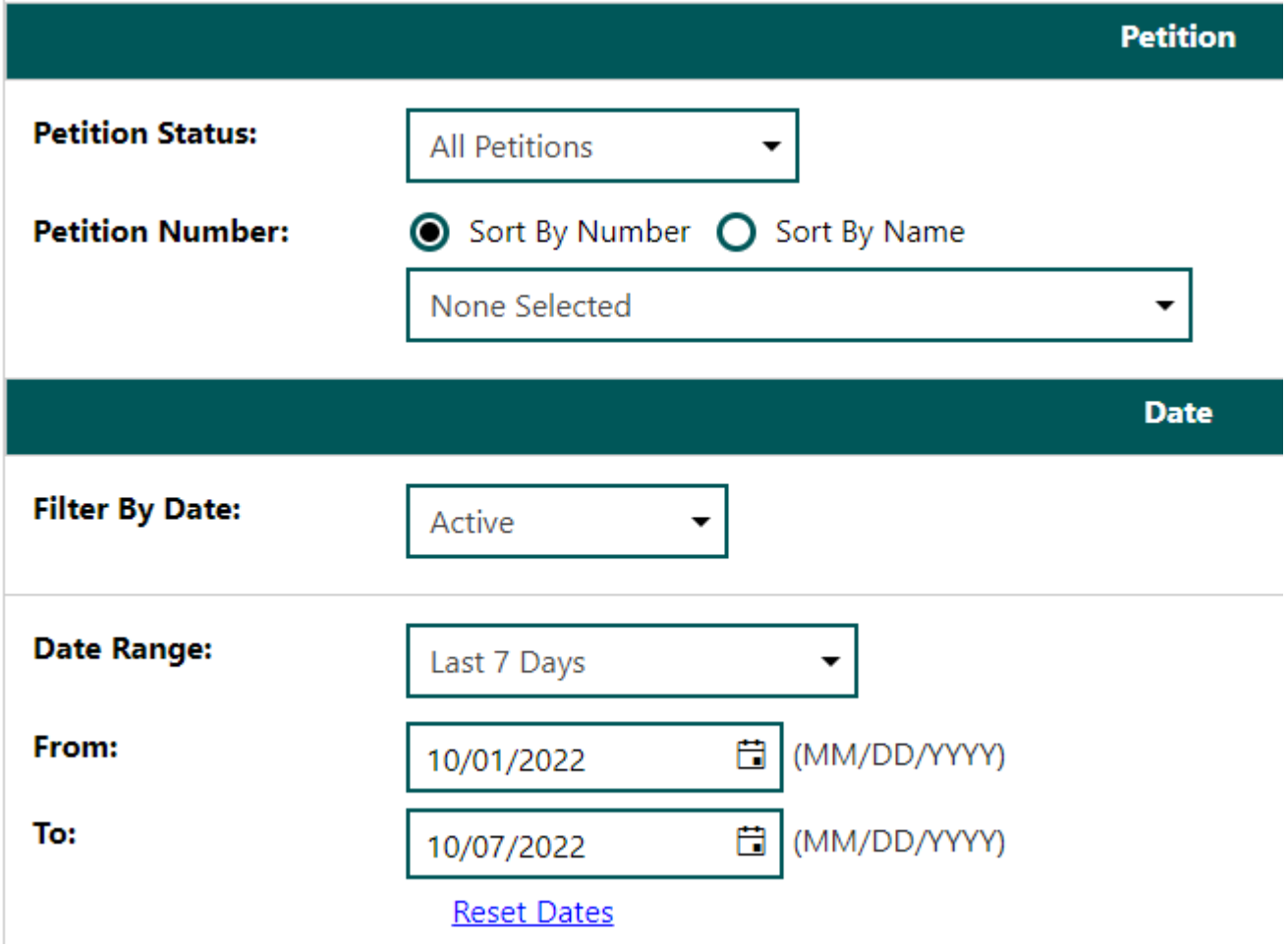
Filter By Date:
Active
Participation Date



WIOA Participant Summary



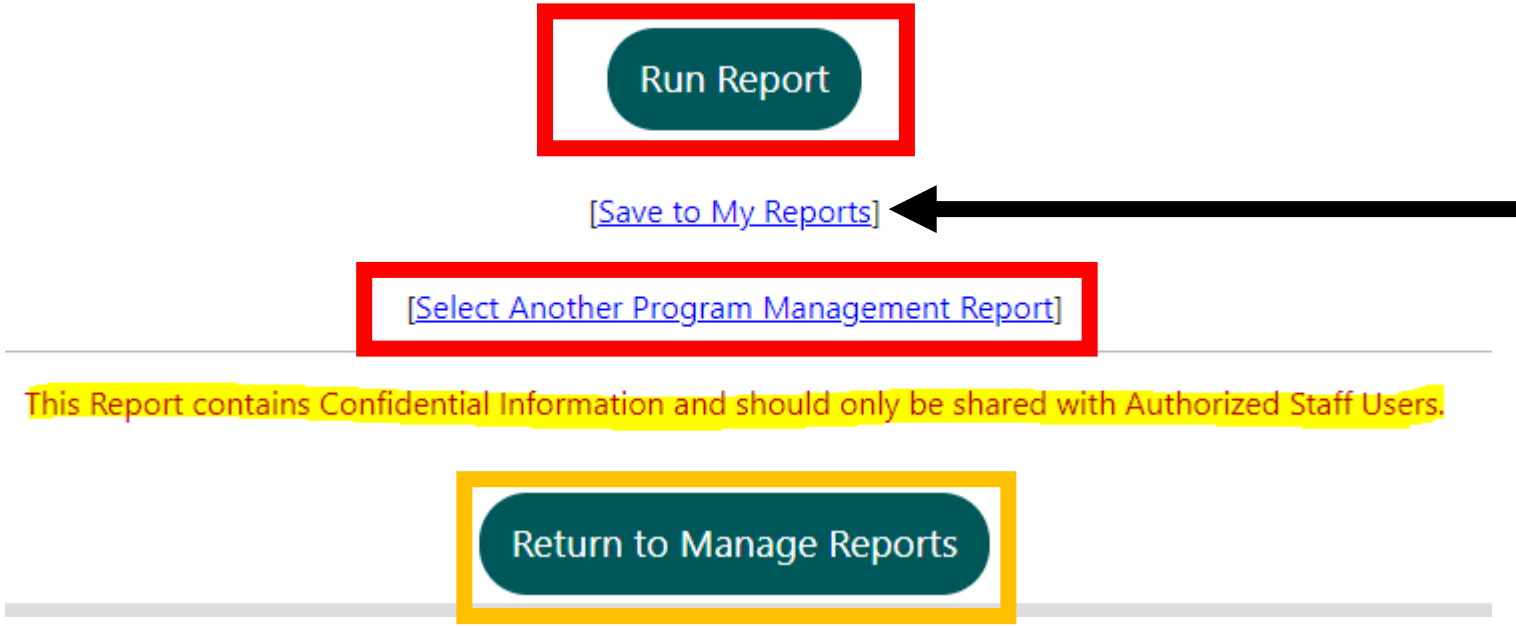
TAA = Petition Filter



The Bottom of Each Page:

Pro Tip

Guess what this does?



We'll discuss later

Back to Reports Main Page

Participant Summary

I.	Participation Summary
A.	**Total Participants**
	Participants Carried In
	New Participants
B.	**Eligible Youth 5% Exception**
	Youth 5% Exception
C.	**In School / Out Of School Youth (Funding Definition)**
	In School Youth
	Out Of School Youth
D.	**Program Exit Information**
	Entered Unsubsidized Employment
	Training Related Employment
	Entered Military Service
	Entered Qualified Apprenticeship
	Entered Post-Secondary Education
	Entered Advanced Training
	Individuals Attained Recognized Certificate/Diploma/Degree
	Individuals Attained High School Diploma/GED
	Returned to Secondary School
	Exits Excluded from Performance
	Other Exits

II.	Participation Characteristics Summary
A.	**Gender**
	Female
	Male
	Did not self-identify
B.	**Age**
	14 - 18
	19 - 21
	22 - 24
	25 - 34
	35 - 44
	45 - 54
	55 - 64
	65 and older

C.	Race/Ethnicity
	Ethnicity Hispanic or Latino
	American Indian / Alaskan Native
	Asian
	African American / Black
	Hawaiian Native / Other Pacific Islander
	White
	Other

Participant Summary

D.	Veteran Status
	Total Veterans
	Served Less than 181 Days
	Eligible Veteran
	Other Eligible Person
	Campaign Veteran
	Disabled Veteran
	Special Disabled Veteran
	Recently Separated Veteran
	Transitioning Service Member
E.	**Labor Force Status**
	Employed
	Employed, but received notice of layoff or termination
	Unemployed

F.	School Status at Participation
	In School, High School or Less
	In School, Alternative School
	In School Attending Post High School
	Out-of-School, High School Dropout
	Out-of-School, High School Grad
	Not Attending School, Within Age of Compulsory School Attendance
G.	**Unemployment Insurance Status**
	Eligible Claimant, Referred by WPRS
	Eligible Claimant, referred by REA/RESEA
	Eligible Claimant, not referred by WPRS/RESEA
	Exhaustee
H.	**Barriers**

I.	Income / Public Assistance
	Low Income
	TANF
	SSI
	Receiving Social Security Disability Insurance Income (SSDI)
	State or Local Income-Based Public Assistance (General Assistance)
	Refugee Cash Assistance (WIA Legacy)
	Supplemental Nutrition Assistance Program (SNAP)
	Foster Child (State or Local Payments are Made)
	Youth living in the High-poverty Area
	Youth Receives or is Eligible to Receive Free or Reduced Lunch

Executive Reports

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- Summary Gauge

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- WIOA Participant Summary
- WIOA Services Summary

WIOA Services Summary

I.	Participation Summary
A.	Total Participants
B.	Program Activities / Services Summary
	Basic Career Services (Staff-Assisted)
	Information Only/Workforce Information
	Referred to VA Services
	Refered to Other Federal/State Assistance
	Individualized Career Services
	Financial Literacy
	English as Second Language Services

II.	Co-Enrollment Summary
	WIOA Title I Workforce Developments
	Multiple WIOA Funding
	Wagner Peyser
	Trade Adjustment Assistance (TAA)
	Supplemental Nutrition Program (SNAP)

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Master Summary

Reports displaying statistical summaries and totals for activities by LWIA, office, staff member and more.

- Activity by Region Summary
- Activity Trend
- Detail Master Summary by LWIA
- Master Summary
- Master Summary by Office
- Staff Activity Summary
- Activity Summary by Month
- Detail Master Summary
- Detail Master Summary by Office
- Master Summary by LWIA
- Programs Summary

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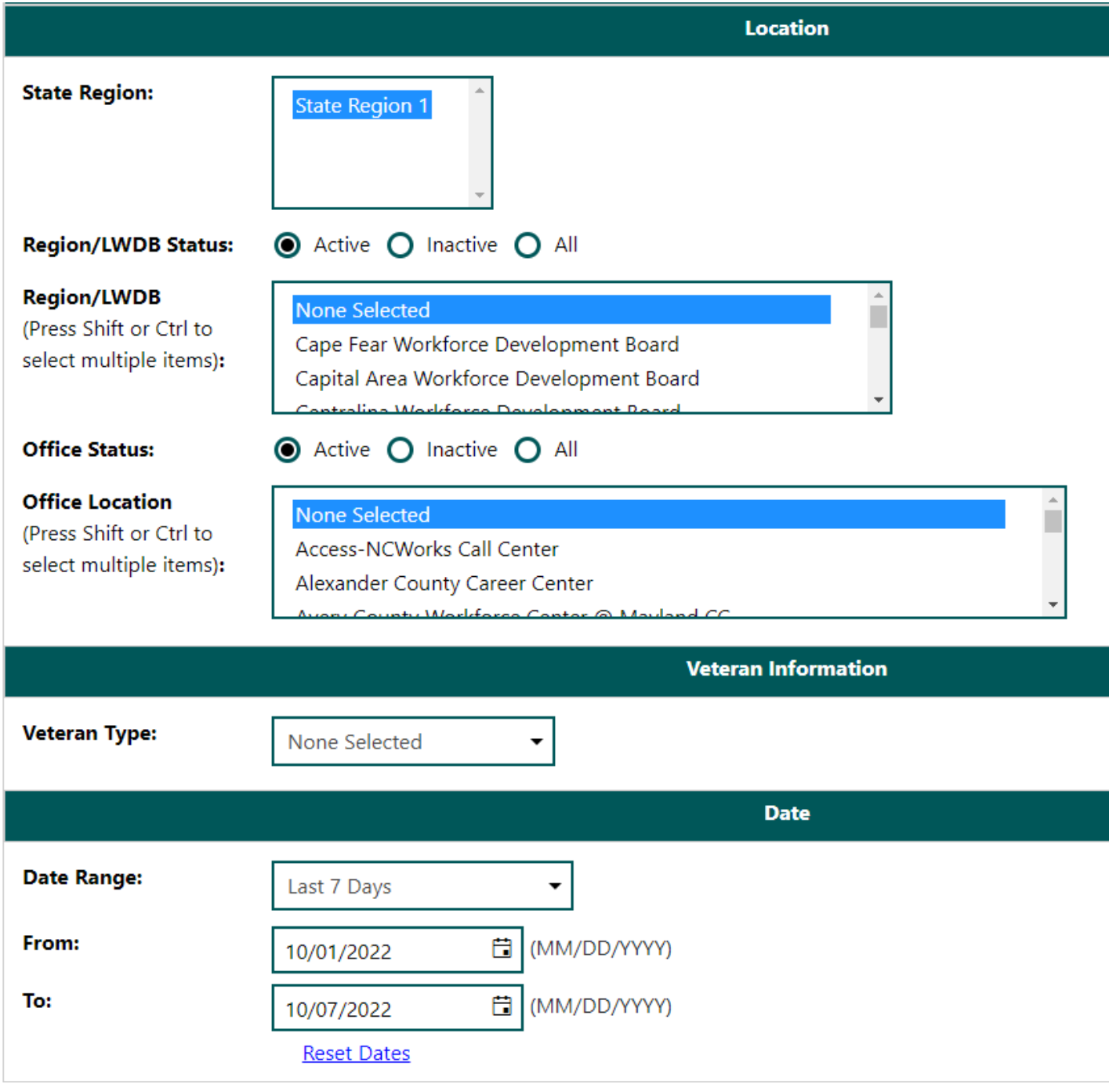
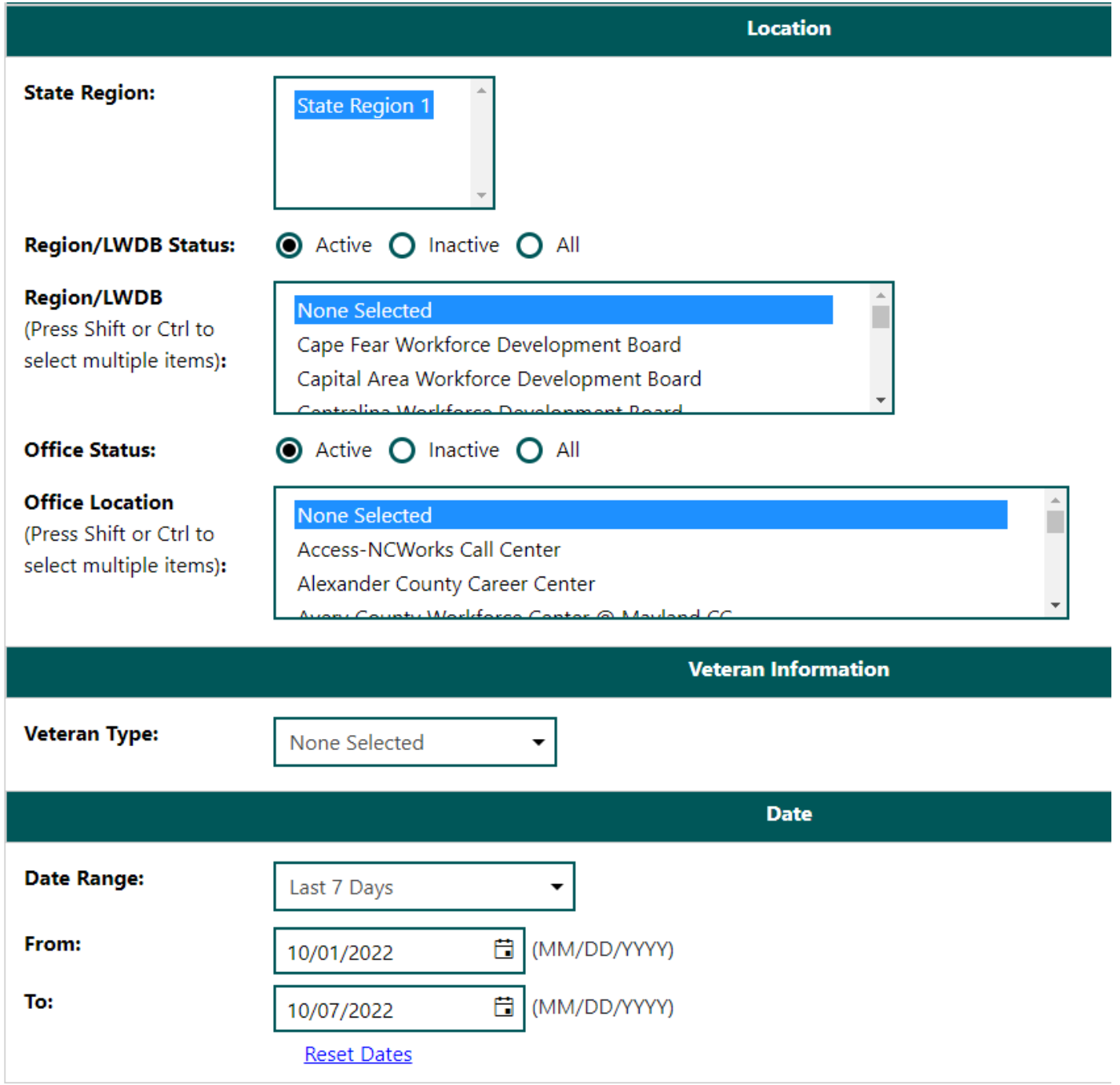
Master Summary Filter



Veteran Information

- Yes, <= 90 Days
- Yes, Eligible Veteran
- Yes, Other Eligible Persons
- No
- Yes, all Veteran Types



Master Summary

Summary	Total
Total number of Individuals that Registered	27
Total number of Individuals that Logged In	254
Total number of Distinct Individuals Receiving Services	306
Total number of Services Provided to Individuals	760
Total number of Internal Job Orders Created	96
Total number of Internal Job Referrals Created	67
Total number of Services Provided Employers	74

The Numbers are hyperlinked and you can drill down to see Participants

Detailed Master Summary

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- Master Summary
- Master Summary by Office
- Staff Activity Summary
- Activity Summary by Month
- Detail Master Summary
- Detail Master Summary by Office
- Master Summary by LWIA
- Programs Summary

Detailed Master Summary

Summary	
INDIVIDUAL AND TOTAL SERVICES:	
Total number of Individuals that Registered	
Total number of Individuals that Logged In	
Total number of Distinct Individuals Receiving Services	
Total number of Services Provided to Individuals	
Total number of Staff Assisted Referrals to Providers	
LABOR EXCHANGE SERVICES:	
Total number of Individual Virtual Recruiters Created	
Total number of R?sum?s Added	
Total number of R?sum? Cover Letters Created	
Total number of Internal Job Orders Created	
Total number of Internal Job Referrals Created	
Total number of External Job Referrals Created	
EMPLOYER SERVICES:	
Total number of Services Provided Employers	

WAGNER PEYSER PROGRAMS (WP) INFORMATION:	
Total number of Completed WP applications	106
Total number of Partial WP applications	0
Total number of WP Participations	53
Total number of WP Exits	15
WORKFORCE INNOVATION & OPPORTUNITY ACT (WIOA) PROGRAM INFORMATION:	
WIOA Applications:	
Total number of Completed WIOA applications	1
Total number of Partially Completed WIOA applications	1
Total number of Incomplete WIOA applications	0
Total number of Closed Never Enrolled WIOA applications	0
WIOA Enrollment:	
Total number of Distinct Individuals Enrolled In WIOA	1
Total number of WIOA Participations	1
Total number of WIOA Exits	1
WIOA - Dislocated Worker:	
Total number of Distinct Individuals Enrolled In WIOA	0
Total number of WIOA Participations	0
Total number of WIOA Exits	1
WIOA - Youth:	
Total number of Distinct Individuals Enrolled In WIOA	1
Total number of WIOA Participations	1
Total number of WIOA Exits	0

GENERIC PROGRAM (GP) INFORMATION:
Total number of Generic-Program Applications Created
Total number of Generic-Program Activities Created
Total number of Generic-Program Exits Created
TRADE ADJUSTMENT ACT PROGRAM (TAA) INFORMATION:
Total number of Completed TAA applications
Total number of Partially Completed TAA applications
Total number of TAA Participations Created
Total number of TAA Activities Created
Total number of TAA Exits Created
JOBS FIRST EMPLOYMENT SERVICES (JFES) INFORMATION: REV 2.5:
Total number of Completed JFES applications.
Total number of Partially Completed JFES applications

Programs Summary

Master Summary

Reports displaying statistical summaries and totals for activities by LWIA, office, staff member and more.

- Activity by Region Summary
- Activity Trend
- Detail Master Summary by LWIA
- Master Summary
- Master Summary by Office
- Staff Activity Summary
- Activity Summary by Month
- Detail Master Summary
- Detail Master Summary by Office
- Master Summary by LWIA
- Programs Summary

Programs Summary

Category
WP - Total Participations
WP - Total Active Cases
WP - Total Exited Cases
WP - Total Cases with Entered Employment
WIOA - Total Participations
WIOA - Total Active Cases
WIOA - Total Exited Cases
WIOA - Total Cases in Follow Up Services
WIOA - Total Cases with Entered Employment
WIOA - Total Cases with Training Related Employment

TAA - Total Participations
TAA - Total Active Cases
TAA - Total Exited Cases
TAA - Total Cases with Entered Employment
TAA - Total Cases with Training Related Employment
SNAP - Total Participations
SNAP - Total Active Cases
SNAP - Total Exited Cases
SNAP - Total Cases with Entered Employment
SNAP - Total Cases with Training Related Employment
Total Employers Served

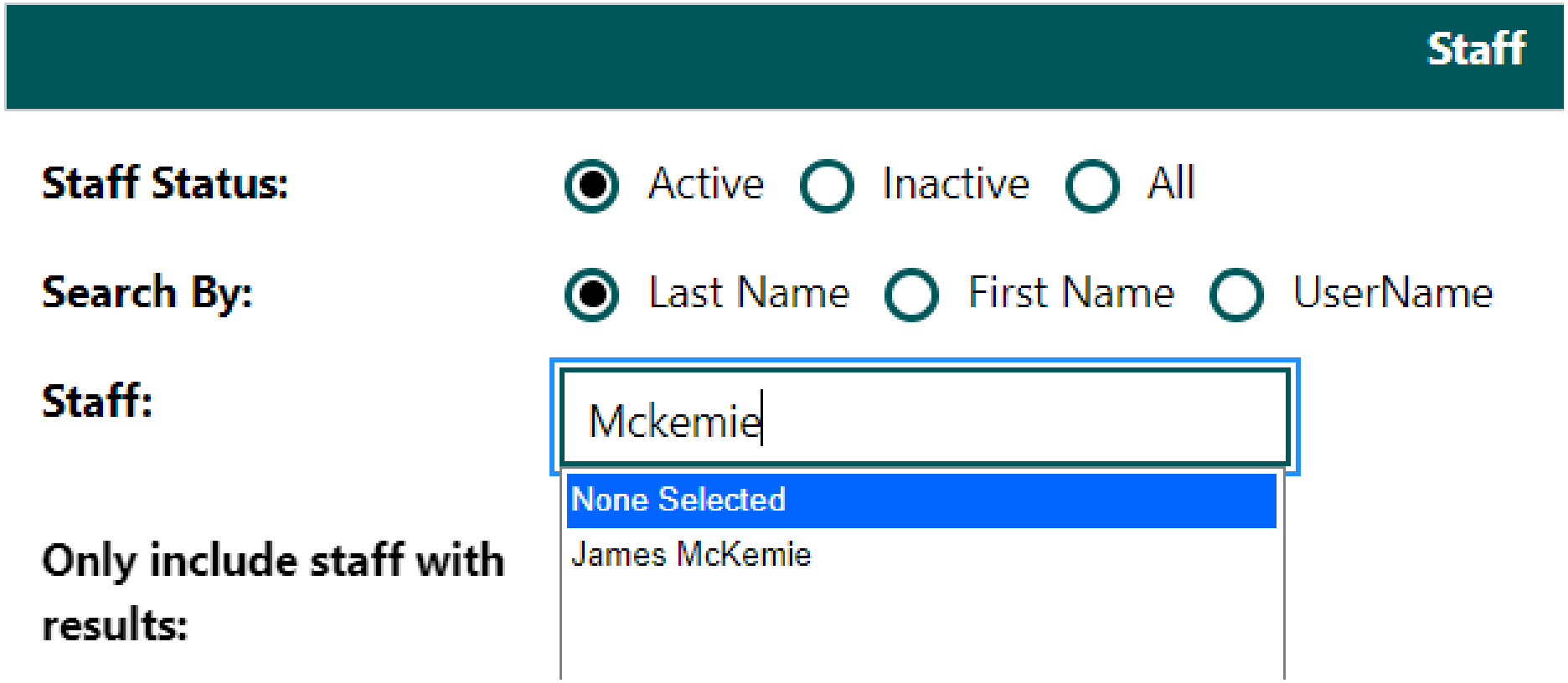
Staff Activity Summary

Master Summary

Reports displaying statistical summaries and totals for activities by LWIA, office, staff member and more.

- Activity by Region Summary
- Activity Trend
- Detail Master Summary by LWIA
- Master Summary
- Master Summary by Office
- Staff Activity Summary
- Activity Summary by Month
- Detail Master Summary
- Detail Master Summary by Office
- Master Summary by LWIA
- Programs Summary

Staff Activity Summary



Staff Activity Summary

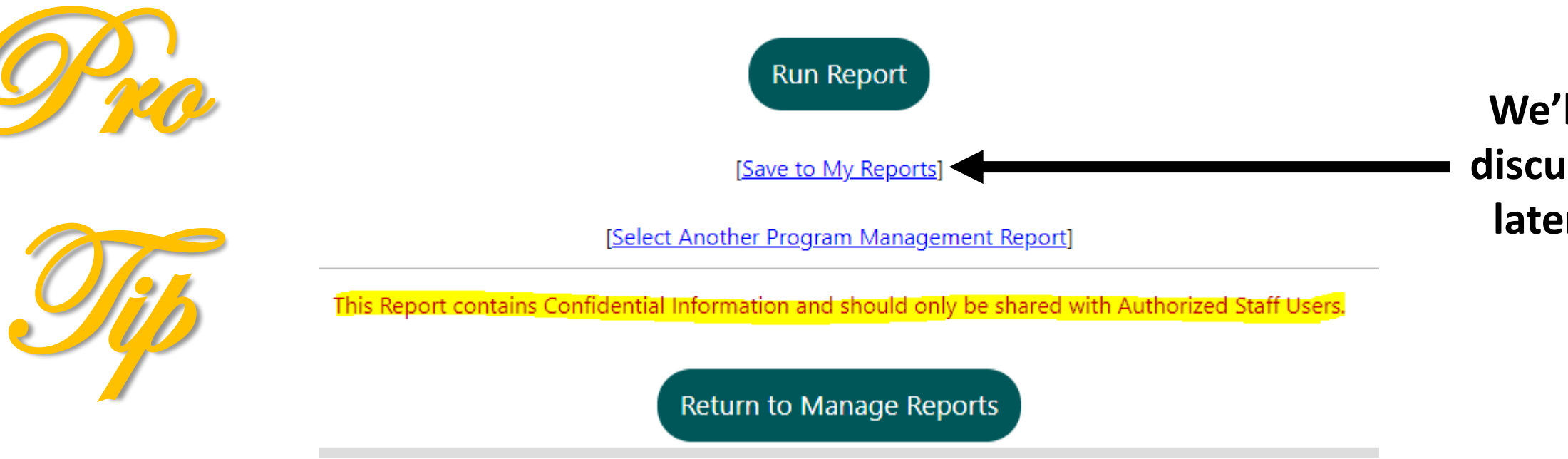
Staff	Individuals Registered	Employers Registered

Résumés Created	Job Orders Created	Internal Job Referrals	External Job Referrals	WP Applications	WP Partial Applications

WP Participations	WP Activities/ Services	WP Case Notes Added	WP Provider Referrals Created	WP Case Closures	WP Outcomes	WP Follow-ups

The Bottom of Each Page:

Pro Tip



We'll discuss later

Please select from the Reports options listed below.

For help click the information icon.

Expand All / Collapse All

Report Tools

My Reports
Manage your saved reports and view ones from other regions. Select this option to display specific reports that you have previously saved.
My Reports

SQL Query Tools
Create your own SQL queries and output from the database. This option requires some SQL knowledge and an understanding of table structure.
SQL Query Tools

Last Viewed

Reports Finder

Keyword: OR

Navigation: None Selected

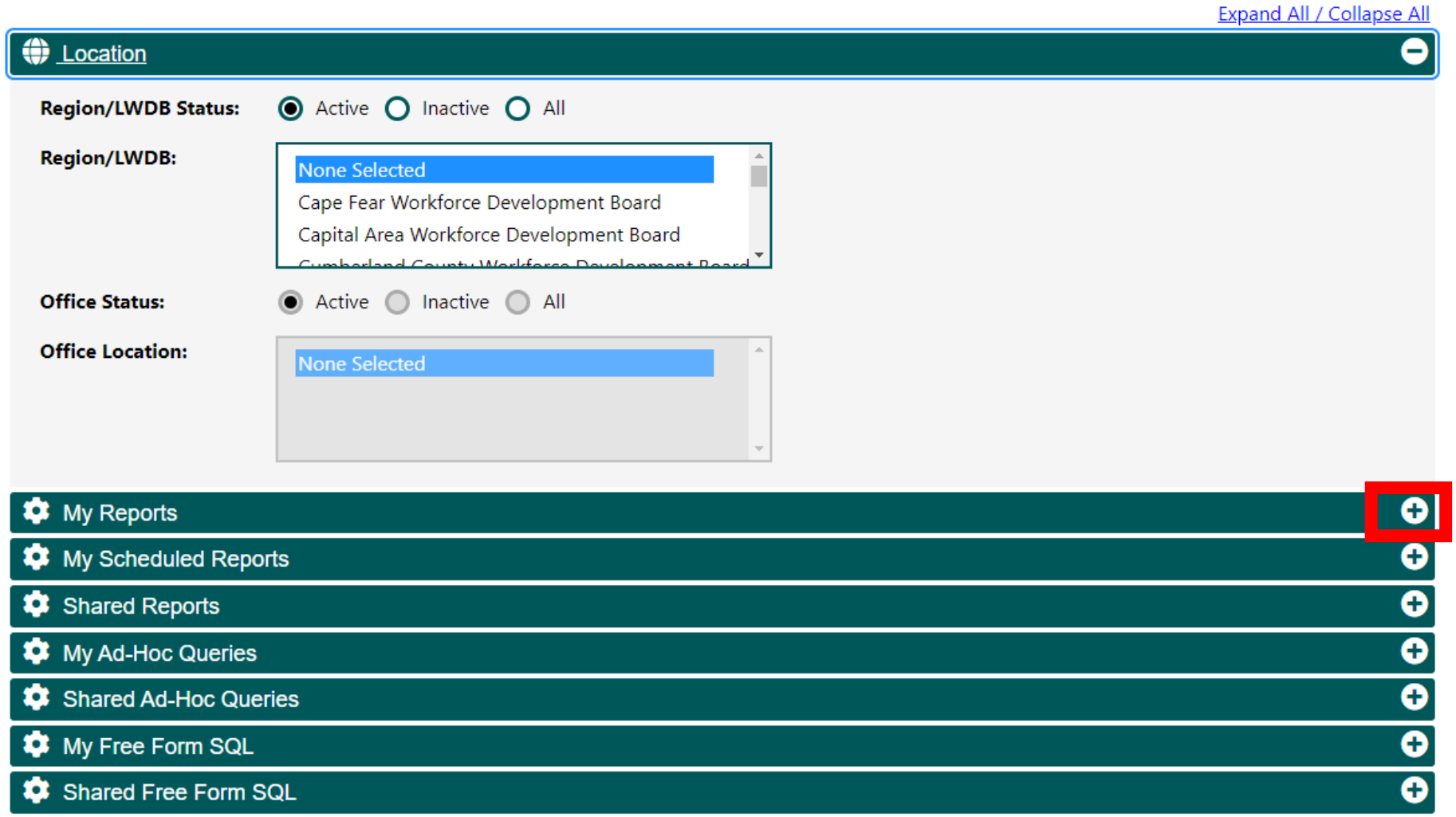
Group:

Category:

Subcategory:

Search

My Reports

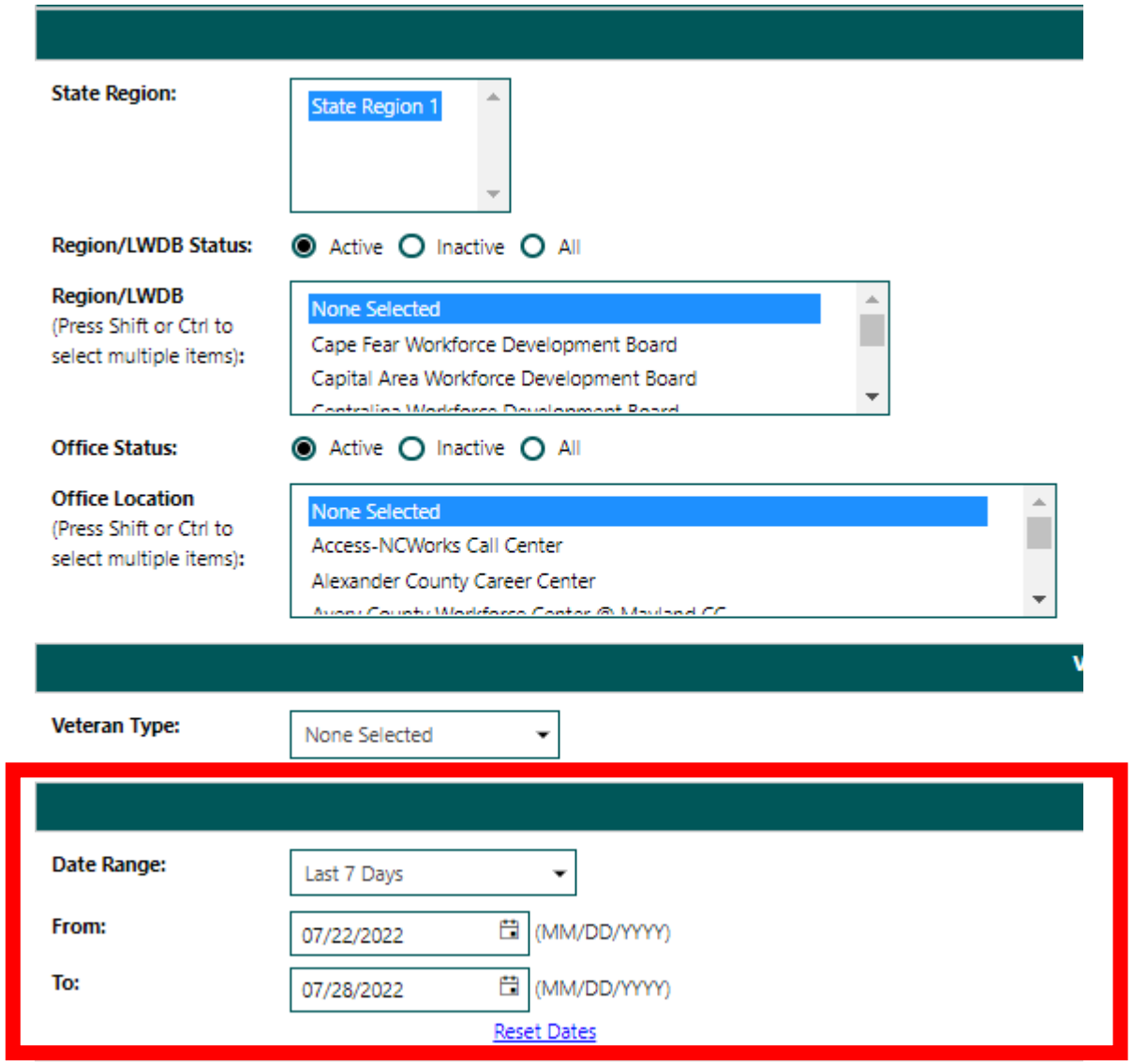

Expand All / Collapse All
Location
Region/LWDB Status:
Active
Inactive
All
Region/LWDB:
None Selected
Cape Fear Workforce Development Board
Capital Area Workforce Development Board
Office Status:
Active
Inactive
All
Office Location:
None Selected
My Reports
My Scheduled Reports
Shared Reports
My Ad-Hoc Queries
Shared Ad-Hoc Queries
My Free Form SQL
Shared Free Form SQL

My Reports

My Reports

Report Description	Action	Select
Detail Master Summary	Update Filters Display Edit Delete Schedule	☐
Detailed Master Summary - 7 days	Update Filters Display Edit Delete Schedule	☐
Enrolled - by Region-LWIA Previous Year TEST	Update Filters Display Edit Delete Schedule	☐
Enrolled - List	Update Filters Display Edit Delete Schedule	☐
LEAD ETPL	Update Filters Display Edit Delete Schedule	☐
WIOA Services Summary	Update Filters Display Edit Delete Schedule	☐
		Delete

Master Summary - Master Summary - Detail Master Summary



My Reports

Date

Date Range: Last 7 Days

From: 07/22/2022 (MM/DD/YYYY)

To: 07/28/2022 (MM/DD/YYYY)

Reset Dates

Run Report

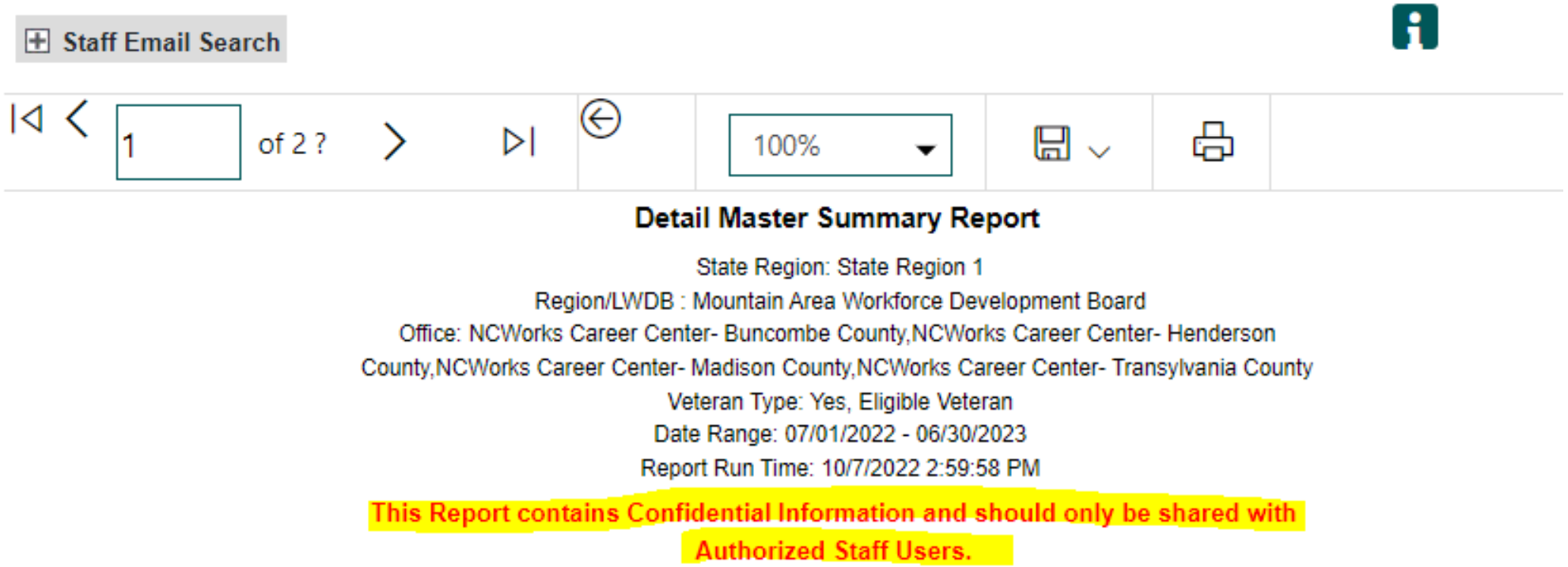
[Save to My Reports]

[Select Another Master Summary Report]

This Report contains Confidential Information and should only be shared with Authorized Staff Users.

Save to My Reports

Pro Tip



Save to My Reports

Pro Tip

WIOA - Youth:	
Total number of Distinct Individuals Enrolled In WIOA	19

Reset Search Criteria / Update Search Criteria

This Report contains Confidential Information and should only be shared with Authorized Staff Users.

Select Another Master Summary Report

Return to Main Reports Menu

My Reports

Date

Date Range: Last 7 Days

From: 07/22/2022 (MM/DD/YYYY)

To: 07/28/2022 (MM/DD/YYYY)

Reset Dates

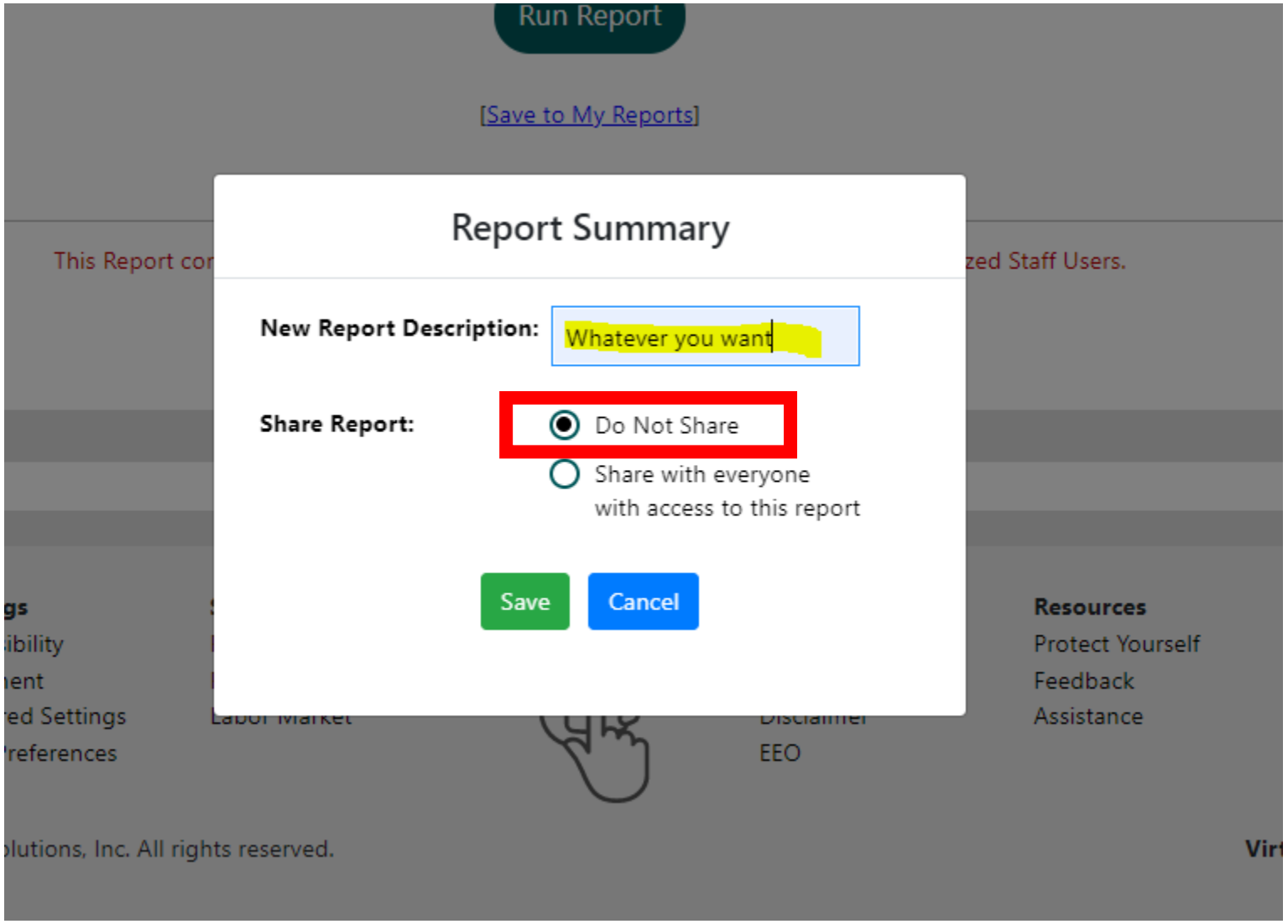
Run Report

[Save to My Reports]

[Select Another Master Summary Report]

This Report contains Confidential Information and should only be shared with Authorized Staff Users.

Save to My Reports



Save to My Reports

My Reports

Report Description	Action	Select
Enrolled - by Region-LWIA Previous Year TEST	Update Filters Display Edit Delete Schedule	☐
Enrolled - List	Update Filters Display Edit Delete Schedule	☐
LEAD ETPL	Update Filters Display Edit Delete Schedule	☐
Whatever you want	Update Filters Display Edit Delete Schedule	☐
WIOA Services Summary	Update Filters Display Edit Delete Schedule	☐
		Delete

Save to My Reports

My Reports

Report Description	Action	Select
Enrolled - by Region-LWIA Previous Year TEST	Update Filters Display Edit Delete Schedule	☐
Enrolled - List	Update Filters Display Edit Delete Schedule	☐
LEAD ETPL	Update Filters Display Edit Delete Schedule	☐
Whatever you want	Update Filters Display Edit Delete Schedule	☐
WIOA Services Summary	Update Filters Display Edit Delete Schedule	☐
		Delete

Display = Bypass the Filter

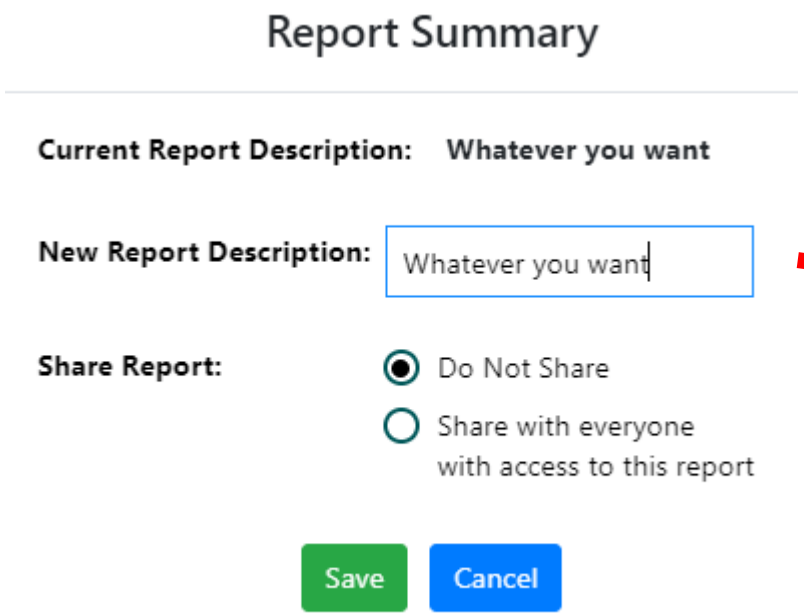
Save to My Reports

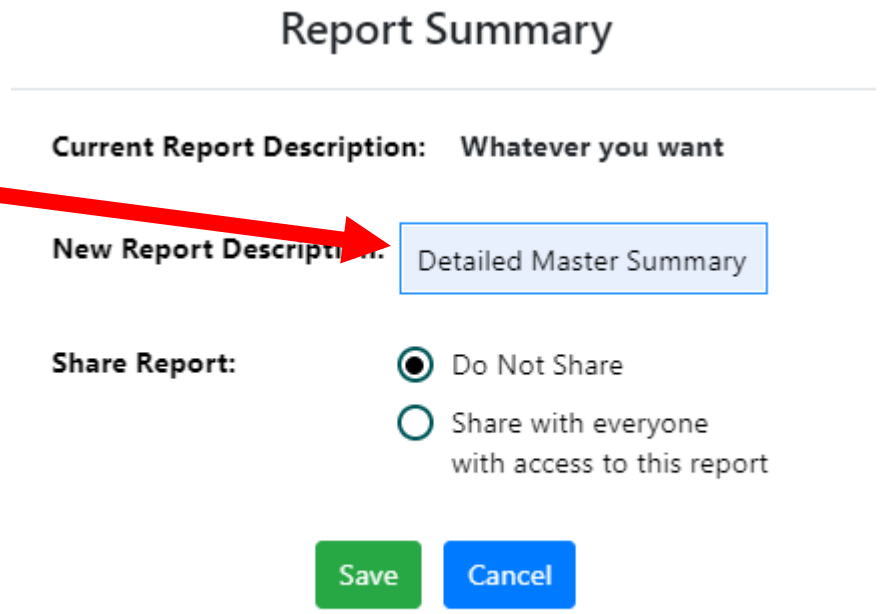
My Reports

Report Description	Action	Select
Enrolled - by Region-LWIA Previous Year TEST	Update Filters Display Edit Delete Schedule	☐
Enrolled - List	Update Filters Display Edit Delete Schedule	☐
LEAD ETPL	Update Filters Display Edit Delete Schedule	☐
Whatever you want	Update Filters Displa Edit elete Schedule	☐
WIOA Services Summary	Update Filters Display Edit Delete Schedule	☐
		Delete

Edit = Change the Name/Share

My Reports


Report Summary
Current Report Description: Whatever you want
New Report Description: Whatever you want
Share Report:
Do Not Share
Share with everyone with access to this report
Save
Cancel


Report Summary
Current Report Description: Whatever you want
Detailed Master Summary
Share Report:
Do Not Share
Share with everyone with access to this report
Save
Cancel

Save to My Reports

My Reports

Report Description	Action	Select
Detailed Master Summary - 7 days	Update Filters Display Edit Delete Schedule	
Enrolled - by Region-LWIA Previous Year TEST	Update Filters Display Edit Delete Schedule	
Enrolled - List	Update Filters Display Edit Delete Schedule	
LEAD ETPL	Update Filters Display Edit Delete Schedule	
WIOA Services Summary	Update Filters Display Edit Delete Schedule	
		Delete

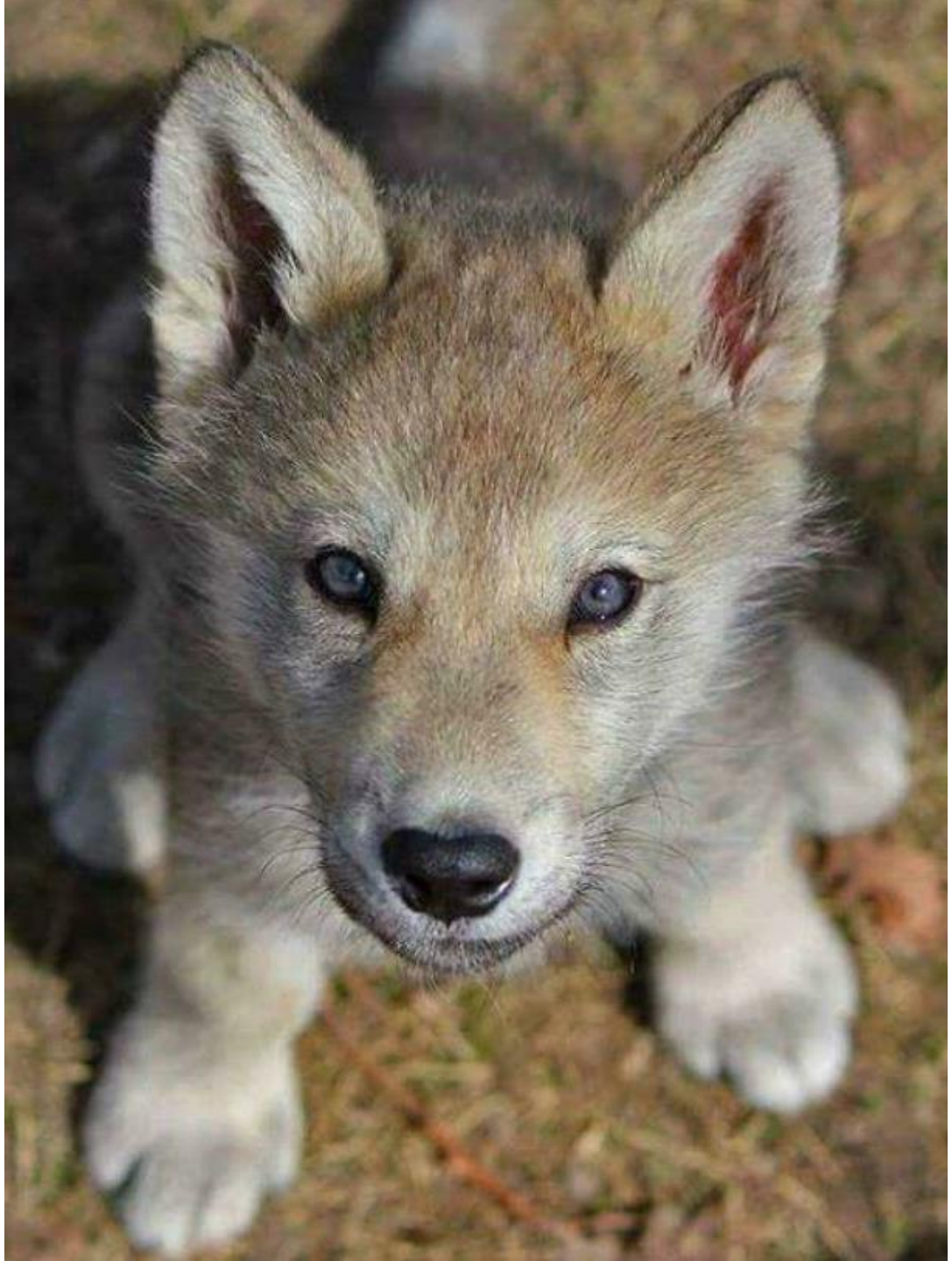
Edit = Change the Name/Share

My Reports

Several ways to Delete

Selects All

Report Description	Action	Select
Detail Master Summary	Update Filters Display Edit Delete Schedule	☐
Detailed Master Summary - 7 days	Update Filters Display Edit Delete Schedule	☐
Enrolled - by Region-LWIA Previous Year TEST	Update Filters Display Edit Delete Schedule	☐
Enrolled - List	Update Filters Display Edit Delete Schedule	☐
LEAD ETPL	Update Filters Display Edit Delete Schedule	☐
WIOA Services Summary	Update Filters Display Edit Delete Schedule	☐
		Delete



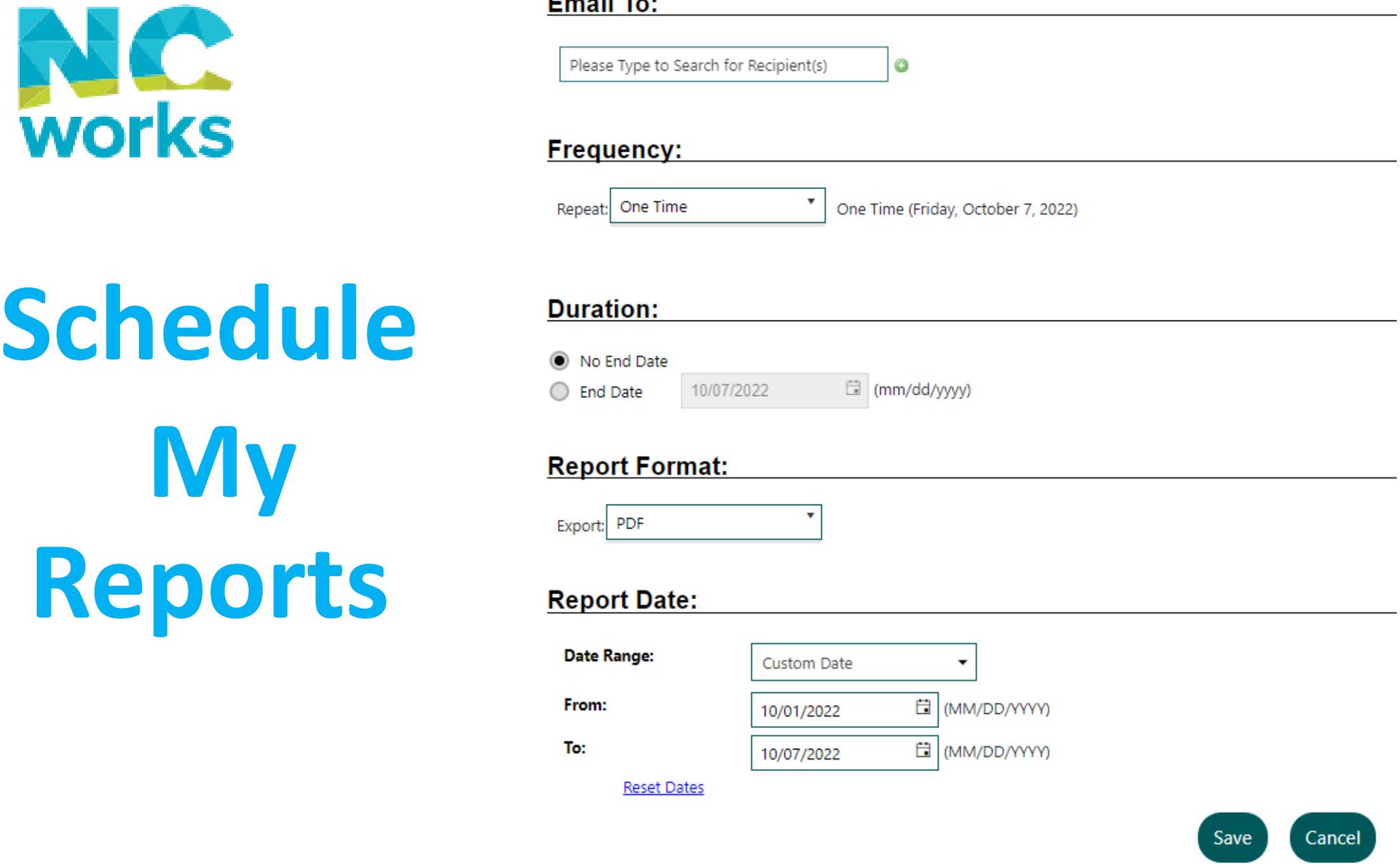
Still With Me?

Schedule a My Reports

My Reports

Report Description	Action	Select
Detailed Master Summary - 7 days	Update Filters Display Edit Delete Schedule	☐
Enrolled - by Region-LWIA Previous Year TEST	Update Filters Display Edit Delete Schedule	☐
Enrolled - List	Update Filters Display Edit Delete Schedule	☐
LEAD ETPL	Update Filters Display Edit Delete Schedule	☐
WIOA Services Summary	Update Filters Display Edit Delete Schedule	☐
		Delete

Schedule My Reports



E-mail to:

Email To:

mckemie

James McKemie
[patrick.mckemie@commerce.nc.gov]

Email To:

Please Type to Search for Recipient(s)

patrick.mckemie@commerce.nc.gov

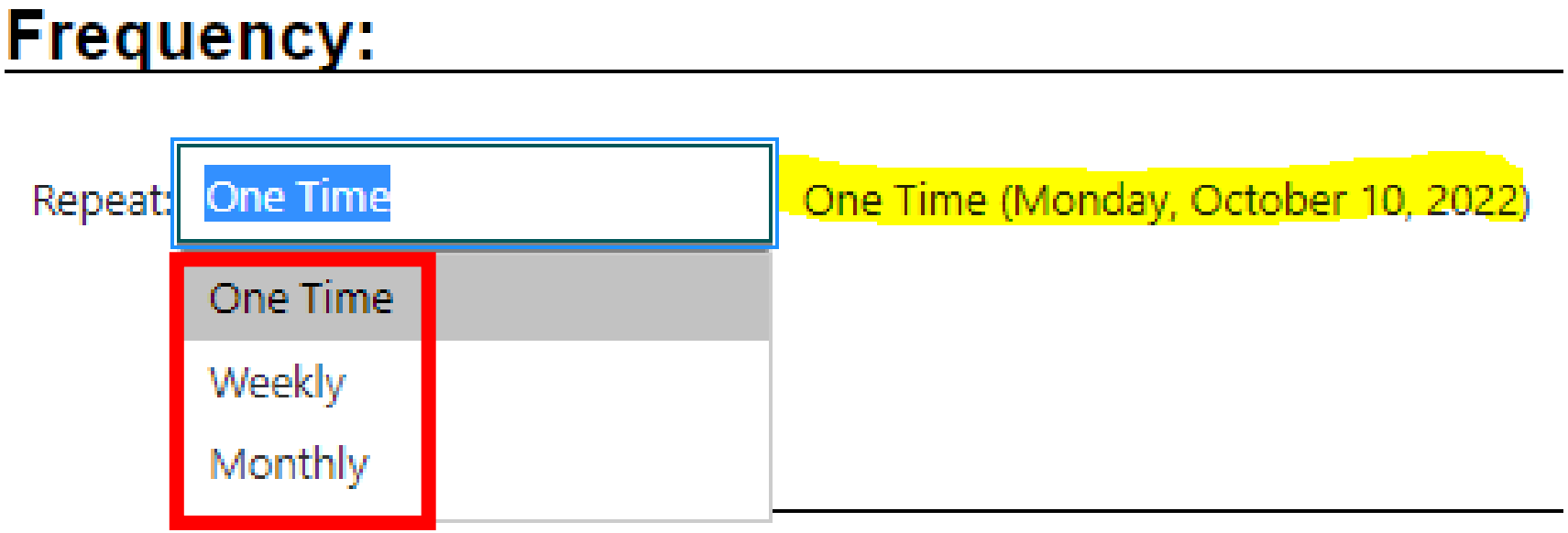
Email To:

Please Type to Search for Recipient(s)

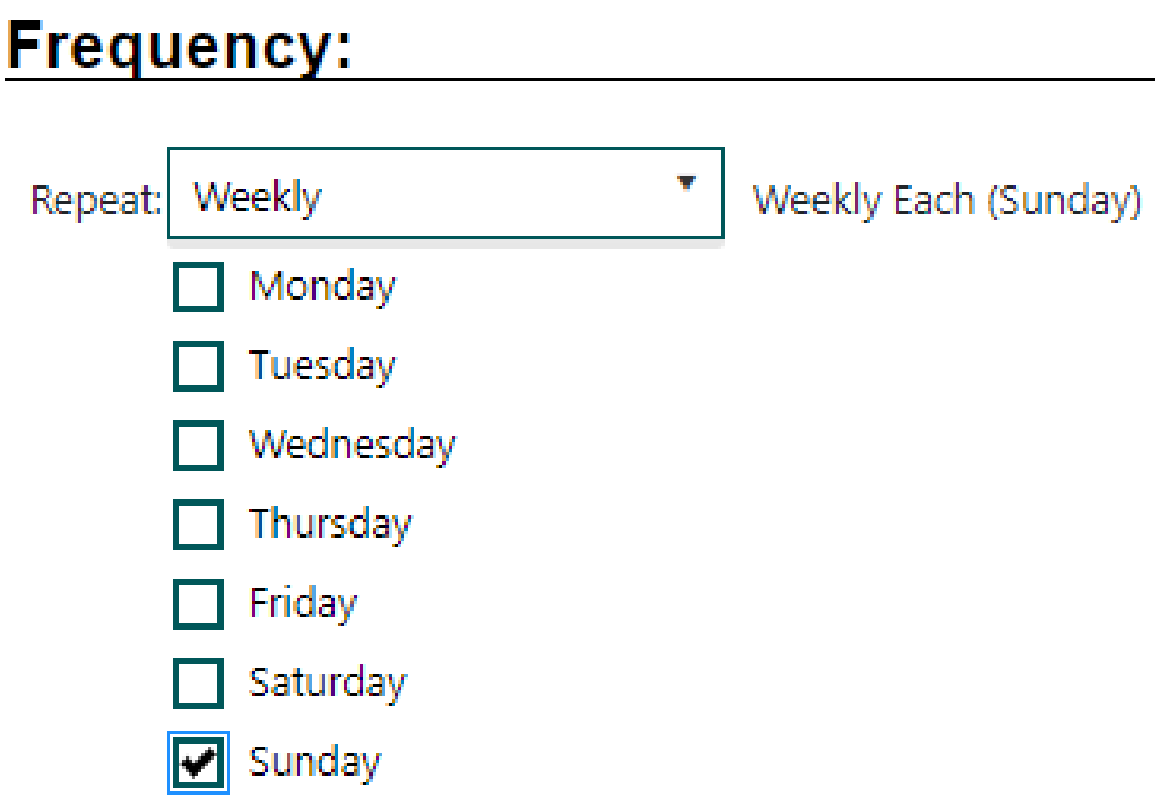
patrick.mckemie@commerce.nc.gov

diane.mcnally@ awesomesupervisor.gov

Frequency:


Frequency:
Repeat:
One Time
One Time (Monday, October 10, 2022)
One Time
Weekly
Monthly

Frequency:


Frequency:
Repeat:
Weekly
Weekly Each (Sunday)
Monday
Tuesday
Wednesday
Thursday
Friday
Saturday
Sunday

Schedule a My Reports

Pro Tip

On rare occasions, data gets entered on a Saturday or Sunday.

Select "**Sunday**" and set the Date for "**Last 7 days**"

Frequency:

Frequency:

Repeat: Monthly

Monthly on the (12)

October 2022

S	M	T	W	T	F	S
25	26	27	28	29	30	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	1	2	3	4	5

Duration & Report Format:

Duration:

- (•) No End Date
- ( ) End Date 12/01/2022 (mm/dd/yyyy)

Report Format:

Export: PDF

PDF

Excel

Report Date:

Date Range: Last 7 Days

Today	Last 7 Days	Last Month
Last 2 Days	Last 10 Days	Last 12 Months
Last 3 Days	Last 20 Days	Next 7 Days
Last 4 Days	Last 30 Days	Next 14 Days
Last 5 Days	Last 90 Days	
Last 6 Days	Last 180 Days	

Date Range: Static Start Date

Start Date: 07/01/2022 (MM/DD/YYYY)

Email To:

Please Type to Search for Recipient(s)

patrick.mckemie@commerce.nc.gov

Frequency:

Repeat: Weekly — Weekly Each (Sunday)

- [ ] Monday
- [ ] Tuesday
- [ ] Wednesday
- [ ] Thursday
- [ ] Friday
- [ ] Saturday
- [x] Sunday

Duration:

- (•) No End Date
- ( ) End Date 12/01/2022 (mm/dd/yyyy)

Report Format:

Export: Excel

Report Date:

Date Range: Last 7 Days

NC works

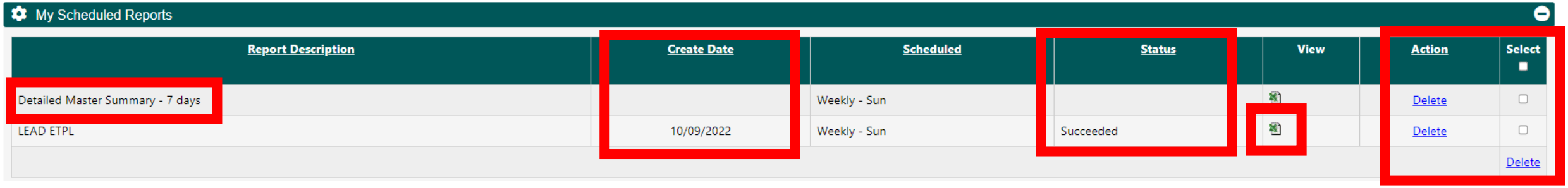
Schedule a My Reports:

Please Confirm...

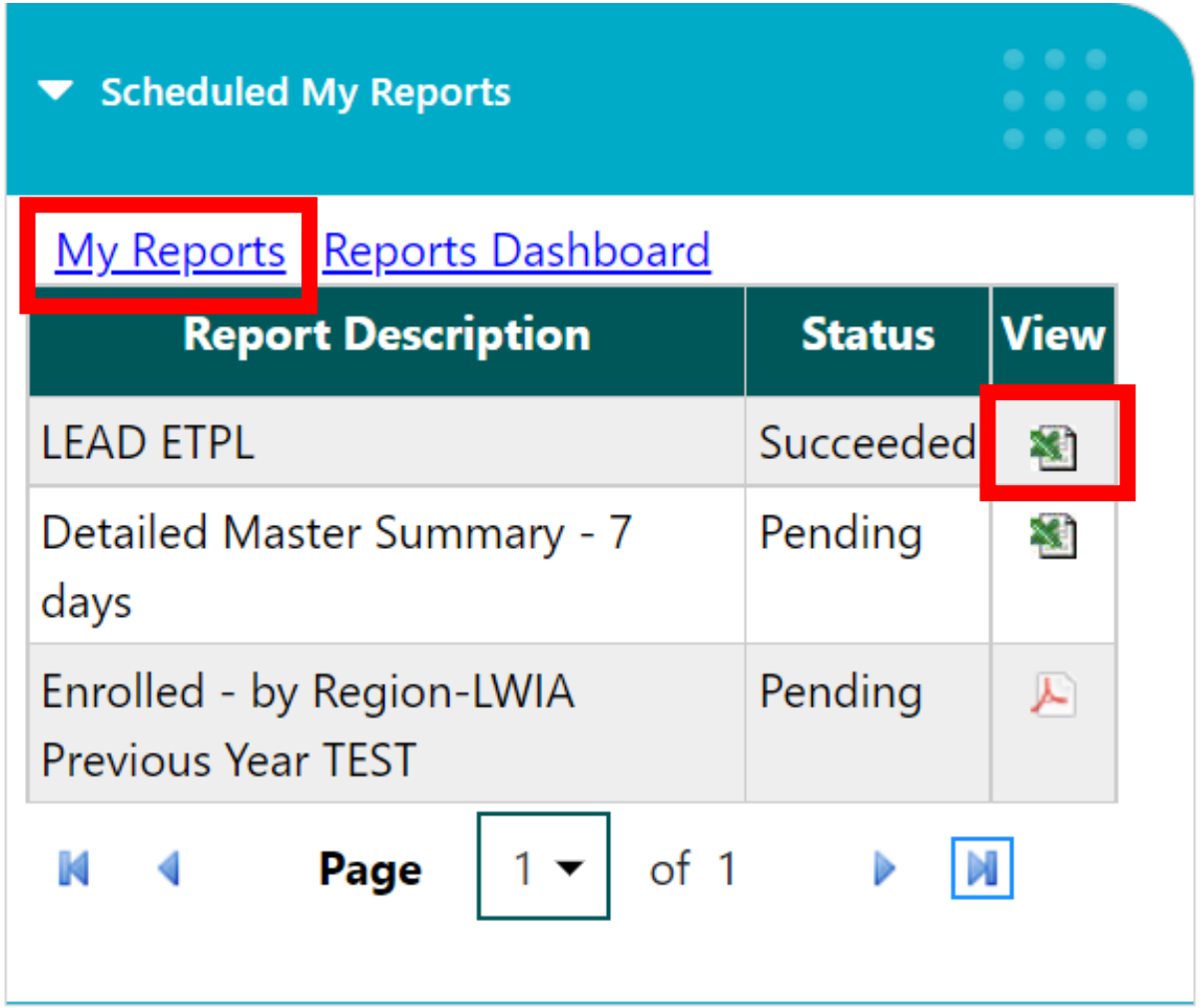
Please be aware that your prior schedule is being overwritten. Continue?

OK Cancel

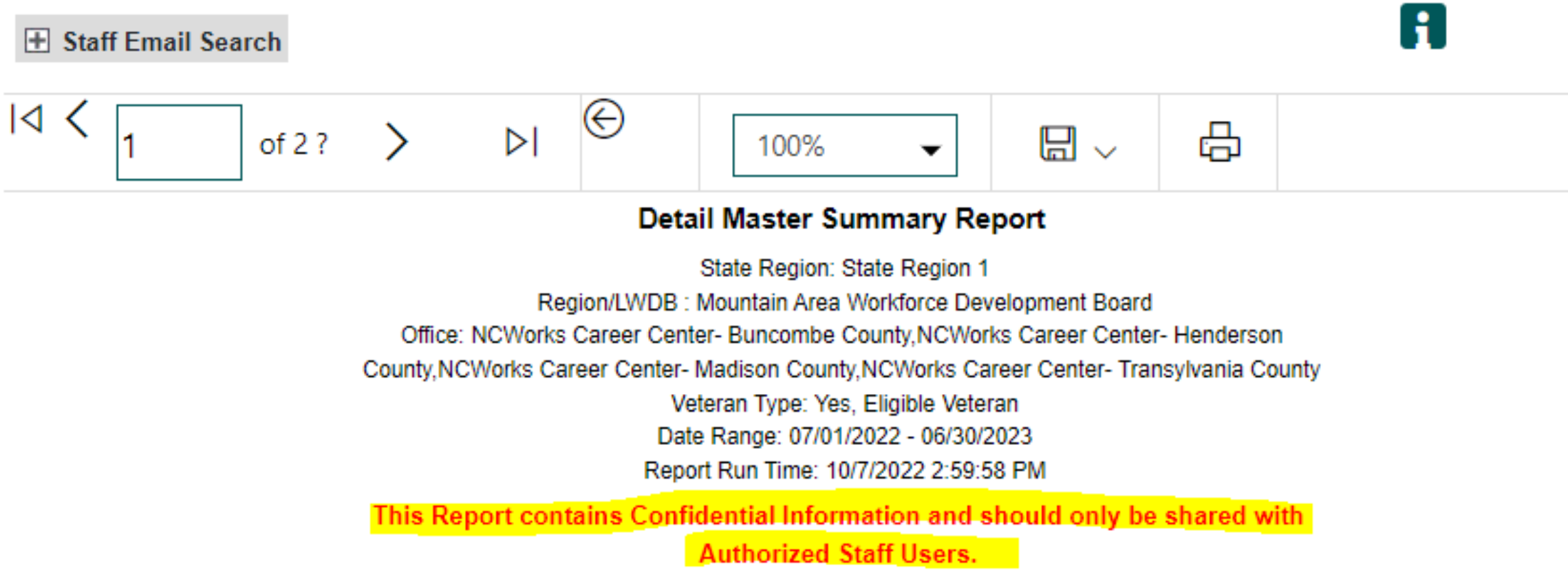
Schedule a My Reports



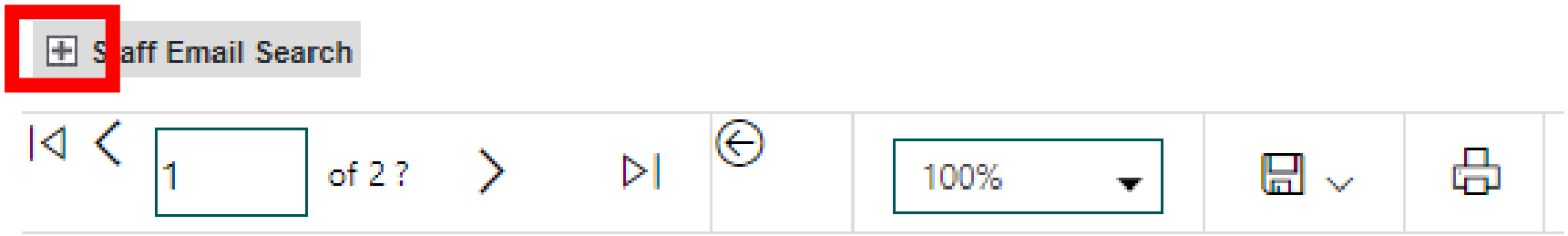
My Dashboard



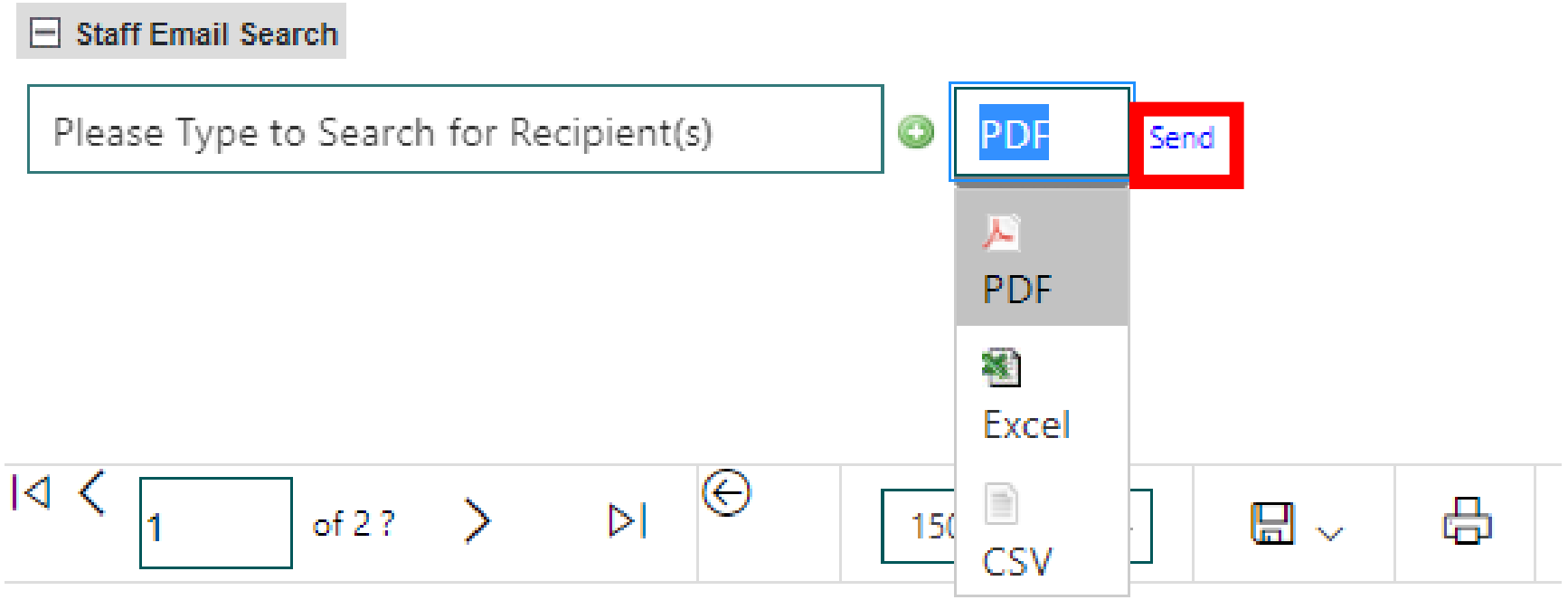
Miscellaneous



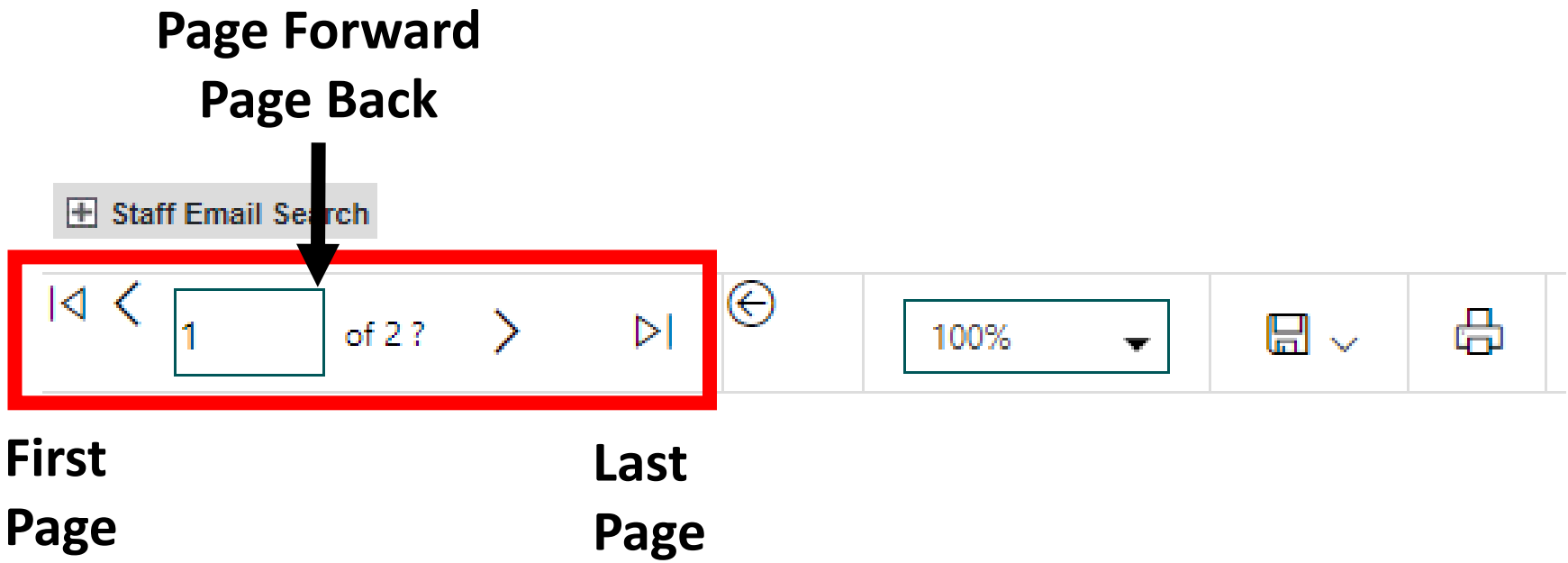
Miscellaneous



Miscellaneous

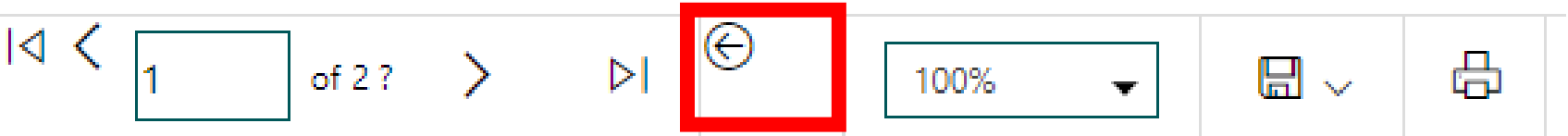


Miscellaneous



Miscellaneous

Staff Email Search



Summary	Total
Total number of Individuals that Registered	120
Total number of Individuals that Logged In	1,413
Total number of Distinct Individuals Receiving Services	1,053
Total number of Services Provided to Individuals	2,398
Total number of Internal Job Orders Created	48
Total number of Internal Job Referrals Created	445
Total number of Services Provided Employers	70

Miscellaneous

Staff Email Search

Master Summary Report

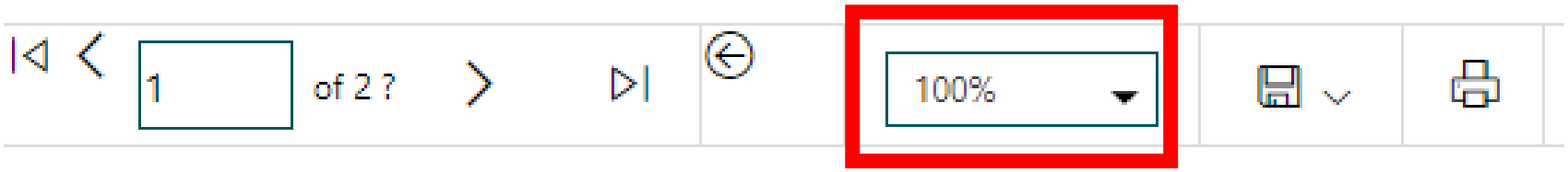
By Internal Job Orders Created
State Region: State Region 1
Region/LWDB : All
Office: All
Date Range: 10/09/2022 - 10/09/2022
Report Run Time: 10/10/2022 9:35:26 AM

This Report contains Confidential Information and should only be shared with Authorized Staff Users.

Order #	Job Title	Occupation Code (O*Net)	Occupation Description (O*Net)	Employer	Employer Worksite	City	State	Country	Create Date	Close Date	Staff Status	Pos	Apps	Min Wage	
[redacted] 0	Senior Windows System Engineer [redacted]	17219900	Engineers, All Other	[redacted] SERVICES, INC.	[redacted] Services, Inc.	Greensboro	NC	US	10/9/2022	11/8/2022	Open and available	1	0	$70,570.00	Map

Miscellaneous

Staff Email Search



Detail Master Summary Report

State Region: State Region 1

Region/LWDB : Mountain Area Workforce Development Board

Office: NCWorks Career Center- Buncombe County,NCWorks Career Center- Henderson County,NCWorks Career Center- Madison County,NCWorks Career Center- Transylvania County

Veteran Type: Yes, Eligible Veteran

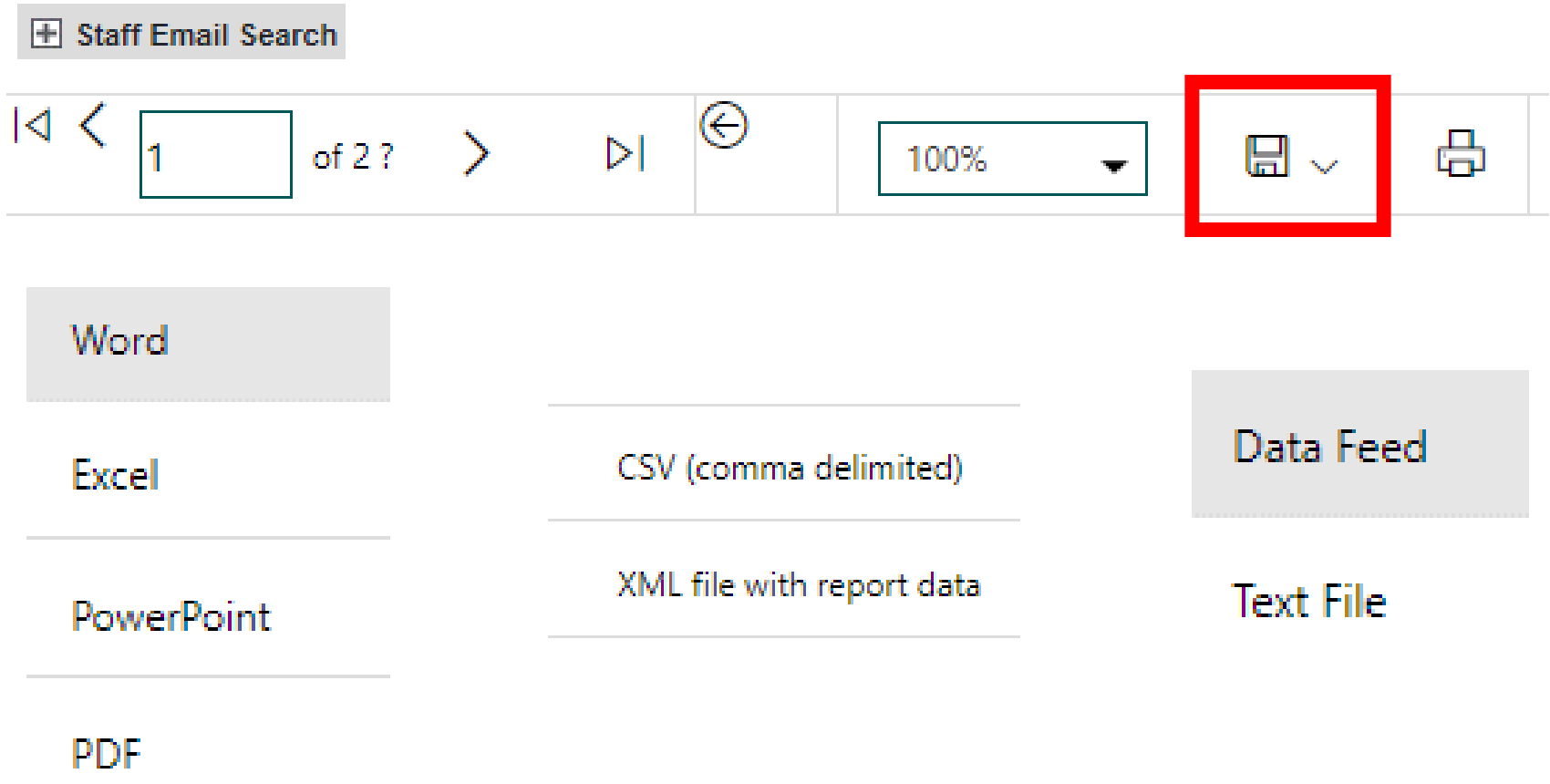
Date Range: 07/01/2022 - 06/30/2023

Report Run Time: 10/10/2022 9:17:32 AM

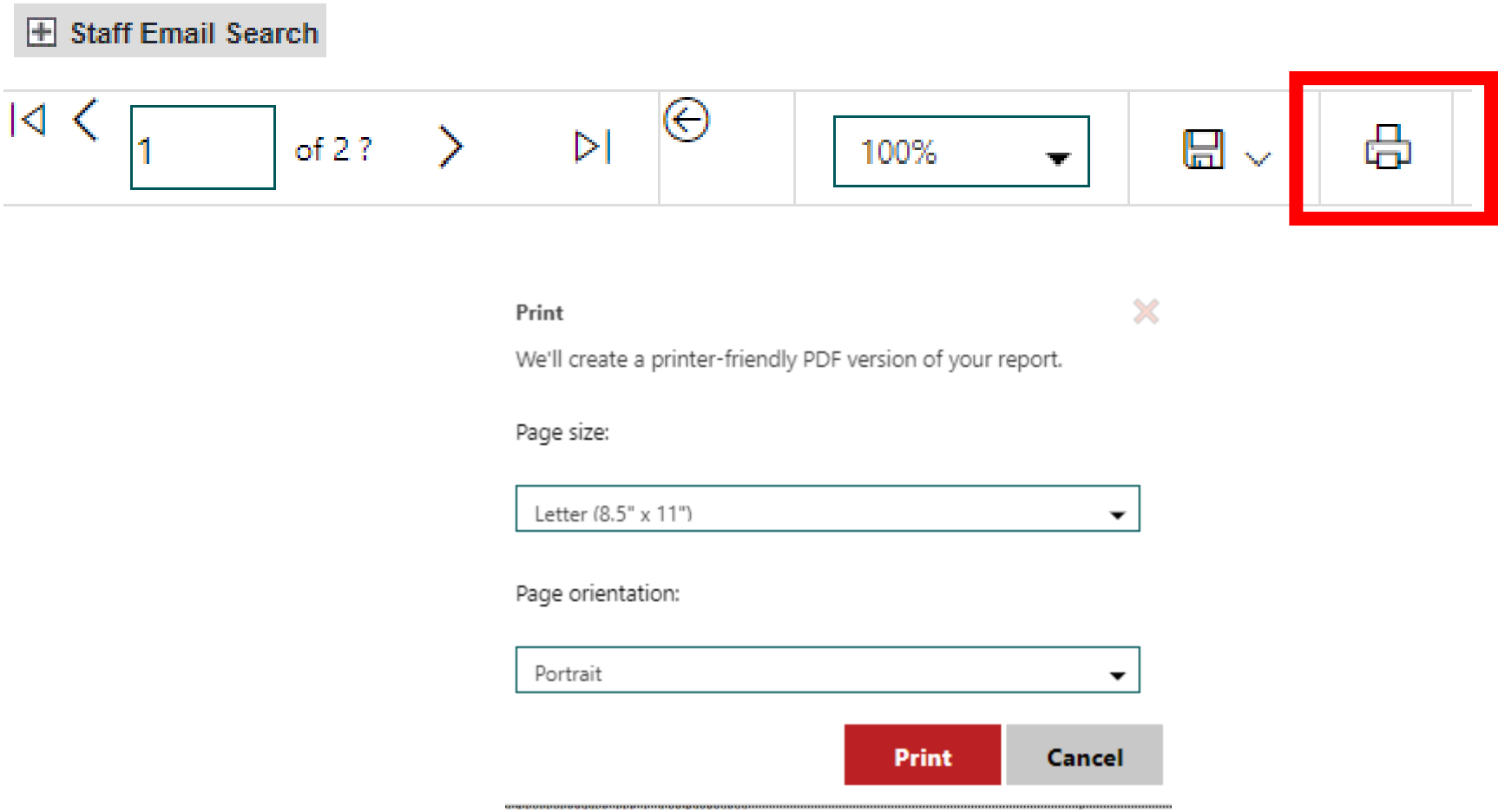
This Report contains Confidential Information and should only be shared with Authorized Staff Users.

Summary	Total
INDIVIDUAL AND TOTAL SERVICES:	

Miscellaneous



Miscellaneous



Miscellaneous

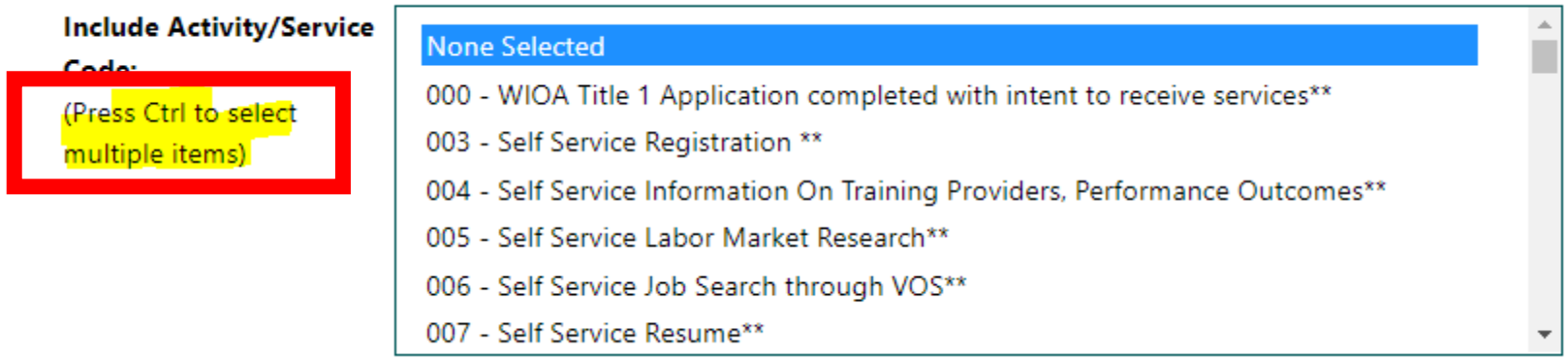
Reset Search Criteria / Update Search Criteria

This Report contains Confidential Information and should only be shared with Authorized Staff Users.

Select Another Master Summary Report

Return to Main Reports Menu

Miscellaneous



Activity

Activity Selection based on Reporting Category? ○ Yes ◉ No

Include Activity/Service Code:
(Press Ctrl to select multiple items)

- None Selected
- 000 - WIOA Title 1 Application completed with intent to receive services**
- 003 - Self Service Registration **
- 004 - Self Service Information On Training Providers, Performance Outcomes**
- 005 - Self Service Labor Market Research**
- 006 - Self Service Job Search through VOS**
- 007 - Self Service Resume**

All Activities/Services Required: ○ Yes ◉ No

IsFirst Activity: ○ Yes ◉ No

Activity Completion Status Status: ◉ Active ○ Inactive ○ All

Activity Completion Status: None Selected

NAICS Required/Missing: ○ Required/Missing Code ◉ All

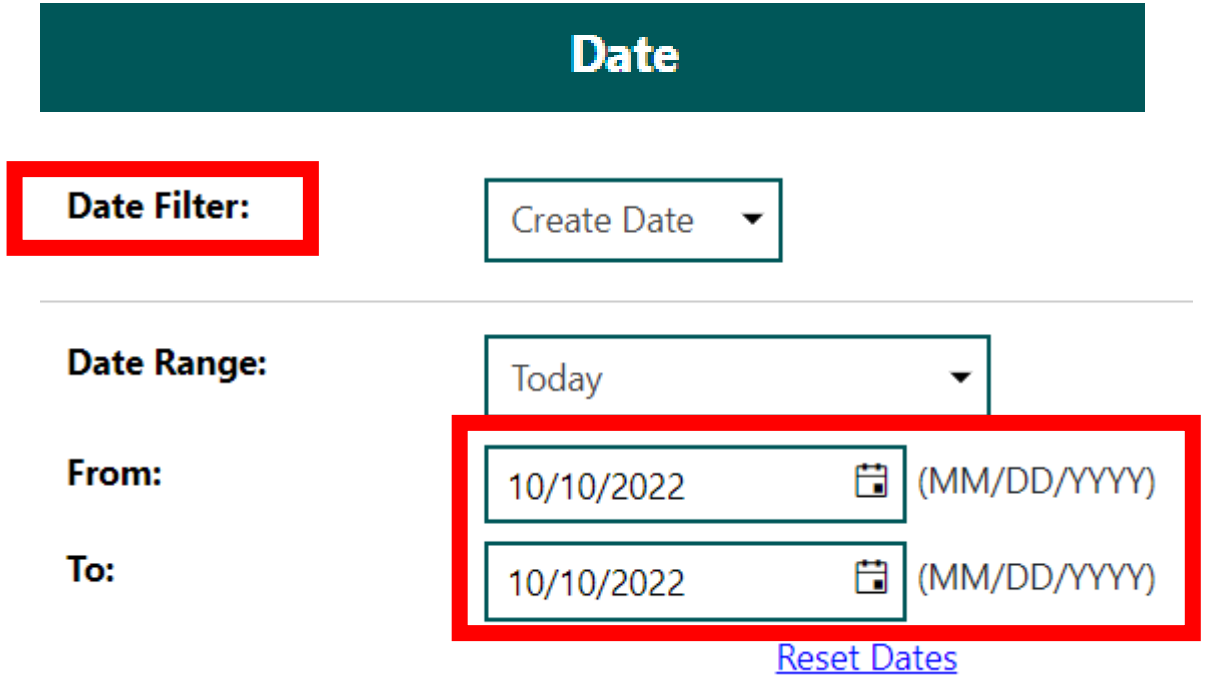
Activity Selection based on Reporting Category? ○ Yes ◉ No

Exclude Activity/Service Code:
(Press Ctrl to select multiple items)

- None Selected
- 000 - WIOA Title 1 Application completed with intent to receive services**
- 003 - Self Service Registration **
- 004 - Self Service Information On Training Providers, Performance Outcomes**
- 005 - Self Service Labor Market Research**
- 006 - Self Service Job Search through VOS**
- 007 - Self Service Resume**

Use only One At a Time

Miscellaneous



Detailed Reports

Outline specific information in the system by a variety of parameters and filters. Areas include Attendance, Case Management, CRM, Employer, Financial, Individual, provider and more. Select this option to view reports outlining specific information in the system by a variety of parameters and filters.

Administrative Reports

Administrative reports for staff alerts, staff by privilege group, and staff services.

Case Management - Program Specific

Reports grouped by a specific federal or local program containing detailed information unique to that program.

Case Management Reports

View reports providing a snapshot of various case management indicators prior to federal reporting. Identify key indicators, such as individuals who are soon-to-be soft exited, youth missing listed goals, or individuals currently enrolled without case assignment.

Employer Reports

The Employer Reports group provides data such as internal and external job order information, employer registration information, job referrals and more.

Financial Reports

The Financial Reports group includes reports for managing Individual Fund Tracking (IFT).

Individual Reports

The Individual Reports group provides data on registered or enrolled individuals, mainly from information provided by individuals to the system.

Provider Reports

Reports displaying information about provider institutions, their programs, and contacts.

Services Reports

View reports providing data on staff-provided services to either individuals or employers.

Staff Efficiency & Tracking Reports

Track services associated with events, system measures, messaging, and survey results.

Individual Reports

The Individual Reports group provides data on registered or enrolled individuals, mainly from information provided by individuals to the system.

Assessment Results

Reports displaying the most common assessment results for a particular area or region.

Background Information

Information from data provided by registered individuals to the system through the Background Wizard, including drivers license type and endorsements, desired salary, education, and work experience.

Contact

Reports listing contact information to assist staff members in contacting individuals.

Enrolled Individual

View reports on enrolled individuals by various criteria, such as age, education and work status, with filters by program, subprogram, type, county, or veteran status, among others.

Registered Individual

Report data from information entered into the system by individuals during registration.

Résumé

Reports detailing information on the résumés created by individuals in the system.

Case Management - Program Specific

Reports grouped by a specific federal or local program containing detailed information unique to that program.

Generic Programs

This report lists participants in one of the system's Generic programs scheduled to exit the program within a specified period.

SNAP

Reporting for the Supplemental Nutrition Assistance Program, displaying data on enrollment, user counts, case assignment, and SNAP 583.

Trade Adjustment Assistance (TAA)

Trade reports displaying data on participants, petitions and petition number, TAA follow-up, and more.

Wagner-Peyser

Reporting for Wagner-Peyser displaying data for ineligible applications, and participant tracking by layoff date and employment entered by assistance or self-service.

WIOA Title I

Reports organized by specific federal WIOA program groups displaying detailed data unique to WIOA programs.

WIOA Youth

Reporting for WIOA Youth program participation and services.

Case Management Reports

View reports providing a snapshot of various case management indicators prior to federal reporting. Identify key indicators, such as individuals who are soon-to-be soft exited, youth missing listed goals, or individuals currently enrolled without case assignment.

Case Load

View reports providing a snapshot of various case management indicators prior to federal reporting. Identify key indicators, such as individuals who are soon-to-be soft exited, youth missing listed goals, or individuals currently enrolled without case assignment.

Documentation

Case note and document management reports where staff can retrieve a case note in the system, multiple case notes sharing a common keyword, or documentation provided by program enrollees.

Predictive

Reports to assist staff in predicting the reporting results and outcomes of data that parallels WIOA quarterly and annual reports.

Staff Referrals

View reports on the services, follow-up activities, or training referrals made by staff. Track referrals by referral type, provider, or staff.

Training

Reports displaying WIOA program training statistics by grant, office, provider, region/LWIA, and by staff assigned.

NC works

Case Load

- Active Cases
- Application
- Assigned Case Load
- Case Closure Information
- Case Summary By Application Date
- Co-Enrollment Summary
- Credentials Required
- Eligibility Enrollments
- Enrollment Summary By LWIA
- Exited Cases
- Hourly Wage Before and After Enrollment
- Measurable Skill Gains
- Obtained Employment
- Projected Begin Dates
- Quarterly Follow Up Status
- Staff Assisted Summary
- Summary
- Veteran Data Discrepancies
- Active Enrollment
- Assessment of Educational Functioning Levels
- Case Closure Employment
- Case Closure Reportable Performance Indicators
- Co-Enrollment Customer Groups
- Credentials
- Days since Last Active Service
- Enrollment in Homeless Veterans Reintegration Program
- Exit Reason Summary
- Expiring Work Authorization
- Individual Disability
- Measurable Skill Gains Required
- Participants Co-enrolled in Partner Programs
- Projected End Dates
- Soon to Exit Cases
- Staff Caseload by Program and Status
- Targeted Measurable Skill Gain

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